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 Jonnie Blackburn - Personnel Officer
 Rita Hunt - Clerk

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 Garry Greenwood
 Gwendolyn Sizemore
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Reference Services 558-2045

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 Herb Beckett
 Robin Chesney
 Ma Lei Shieh
 Emily Neff
 Billie DeLung
 Chab Guthrie - Information & Referral

*Services to the Blind &
 Physically Handicapped
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 Quincy Adams
 Frani Fesenmaier
 Sally Kessell
 Terry Matheny
 Vickie Morris

Video Services 558-2534

David Shouldis - Head
 Cris Spradling
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 Dave Lewis

Direct Services 558-2531

Donna Calvert - Head
 Todd Cook
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 Jean Naylor
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Support Services 558-4063

David Martin - Head
 Elaine Britt
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Film Services 558-3976

Steve Fesenmaier - Head
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 Patty Wills

Technical Services 558-3978

Judy Prosser - Head
 JoAnne Cooke
 Diana Haynes
 Darleen Holstein
 Marilyn Johnson
 Sheila Knuckles
 Dennis Loudermilk
 Linda Moles
 Deidra Oneal
 Nancy Schafstall
 Vicki Shamblin
 Susie Yerrid
 David Yost
 Rich Young

**West Virginia Library
 Commission**

*West Virginia Library Commission
 Cultural Center
 1900 Kanawha Blvd. East
 Charleston, West Virginia 25305
 304-558-2041*

C.E. Campbell Beall

Chairman
Martinsburg

Ruth Gilligan

Sistersville

Nicholas Winowich

Charleston

Merle Moore

Webster Springs

William Young

Bethany

The Criminal Justice & Highway Safety Office donated \$2,500 worth of new tapes on teenage drunk driving for us to distribute around the state.

All over the country and indeed, the world, great film libraries have been closed. Between the lack of funds and lack of qualified personnel, libraries have become either pseudo-Blockbuster video collections or even worse, irrelevant "educational programs" once aired on PBS. Film Services has changed its focus from 16 mm film to VHS video. We have begun to acquire the best tapes, just as we acquired the world's best films. Vendors such as Facets Multimedia and Milestone Film & Video are acquiring the best new and classic films on VHS. We will always refuse to purchase the mediocre and failing - there are just too many masterpieces out there!

Dharma Leave for the East?" Yvonne Farley, editor of WV Libraries and a practicing Buddhist, reviewed the film for the Charleston Gazette. We had one of the first 35 mm screenings of a film called "One of the 10 Most Beautiful Films Made in the East." We acquired the film in 16 mm, showing it all over the state, including at a national Buddhist convention held in the state. We also acquired the first VHS copy — it will NOT be available nationally until January 1995. Milestone Film & Video also sold us many of our best new silent VHS masterpieces.

Some of our best new videotape programs include "Treasures of the Weimar Republic", the PBS series "The Great Depression", the recently released copies of Leonard Bernstein's "Young Peoples' Concerts", extremely rare new copies of the "Voices & Visions Serie"s, new programs on AIDS including the most devastating film made to date, "Silverlake Life - The View from Here", the new Canadian feature on "Noam Chomsky", Manufacturing Consent and hundreds of tapes available no where else in the state.

Other Film Festivals

In the fall the Department of Culture & History presented one of its most interesting programs, combining our best 16 mm films on literature with readings by WV's best poets. For ten weeks the leading wordsmiths brought the living word to the Cultural Center for the first time in more than a decade. The synergism was almost perfect. They plan on sponsoring another series in the fall of 1994. Mitchell Block, the president of the most honored documentary film company in the world, Direct Cinema Ltd., flew to Charleston in March as the special guest of the Documentary Film Festival. He screened Oscar-nominated films, delivered a day long workshop on independent filmmaking, and visited local film courses at local colleges.

New Catalogs and Videographies

We updated our video catalog, expanding it to more than 100 pages. We sent a copy to every library along with various videographies. Fellini, one of the greats, died recently so we acquired many of his films and created a complete Italian Cinema videography.

We created many new videographies, including two for use by First Lady Rachel Worby in various camps she sponsored during the summer. The Department of Personnel asked us to create film/Videographies on sexual harassment and equal employment opportunities.

The Media

We had to suspend the publication of our quarterly newsletter, Zoopraxographic. We tried to compensate by creating more flyers and videographies, telling our librarians about our newest products. We continued doing our monthly cable TV show, putting a few of the best shows into the permanent collection.

Free Tapes

Cambridge Educational of South Charleston, WV donated hundreds of new educational videotapes to us. We in turn sent out a list to all of our librarians, who moved quickly to obtain these expensive materials. We shipped them out within a month of receiving them. Late in the year, Cambridge gave us more than \$700.00 worth of their best new educational programs. We immediately sent out a videography to all of our libraries since the programs dealt with contemporary issues of high concern.

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Film Services

Steve Fessenmaier

Total Viewers	141,008
Number of Feature Films	1,049
Total Number	4,672
Number of Videotapes	3,595

Farewell Karl Hess!

One of the leading exponents of non-printist literacy, Karl Hess, passed away after a long illness. Ever since 1980 when a double-Oscar winning film, Karl Hess - Toward Liberty, was released, we have worked with Karl. He wrote many articles for Zoopraxographic; he was a guest on our cable show, "Film Festival"; he was an active previewer, watching many of our newest films and tapes before we released them; and he was our "living philosopher" at the University of Charleston. Karl was known around the world for his libertarian beliefs; we knew him as a kind and gentle man. We will miss him greatly.

Transforming Technologies

Last summer Kanawha County Public Library donated its 16 mm film inspection machine to us. We combined it with our own high-speed machine that had been down for more than a year to create a stable machine. The old one was cannibalized by Video Services, using the steel base for its own use. We discarded hundreds of damaged shipping cases and gave usable ones as well as plastic reels to Surplus Property. We sent out a letter to all WV libraries asking them if they wanted to "own" their favorite 16 mm films. We simply have run out of room and need several thousand new spaces for the new videotapes we will be purchasing. We did acquire a few laser disks — for WV related films.

Best New Programs

This year we acquired a few of the best new feature films available including the world's only FREE print of "Like Water for Chocolate" that is now the top-grossing foreign film ever to show in America. This print was shown all over the state, setting local audience records for foreign film programs. We acquired several of the best new documentaries including the Oscar-nominated film about the Clinton campaign, "The War Room". We premiered this film at the Cultural Center, inviting Secretary of State Ken Hechler to introduce the film. The Spring Documentary Film Festival also premiered our other new 16 mm prints of the banned Hitchcock shorts that received a great deal of media attention because of the 50th Anniversary of D-Day. To help the Division of Culture & History commemorate that event, we purchased the only major film about the Home Front in both 16 mm and VHS. It will be shown during the year-long celebration in the State Cultural Center.

This year we acquired more than 500 videotapes. We bought many of the best new films from China and Russia, letting recent travelers and émigrés gain access to some of the best new films being made anywhere. We also purchased several new books on the new Russian and Chinese cinemas for WV filmmakers and scholars. We even acquired a recent Russian film made in WV - "Lullaby for Ben". After more than a decade and a half of bringing the world's best films to WV, various WV groups had a chance to visit a few of the actual locations.

During the fall international film festival, Dennis Doros, president of Milestone Film & Video, traveled from New York City to premiere our new film from Korea, "Why Did Bodhi-

TELEVISION & RADIO SERVICES

grams produced by Video Services are seen not only in the greater metro Charleston market, but throughout the state of West Virginia as well. Various programs are also sent to America's Disability Channel in San Antonio, Texas, where they are closed captioned and broadcast via satellite into forty five other states.

Video Services' production/studio schedule, not to mention post-production schedule, is indeed a busy one in order to maintain its requirements to fulfill its daily programs not only in Charleston but to Video Services "other network" as well.

From down-home pickin 'n grinin of a 4 hour live telecast of Vandalia to the latest in Perinatnology on the hour long Health Show, or producing a three part documentation of the "Remembrance of D-Day," Video Services continues to extend and offer the viewer/patron a medley of informational themes. Not only do "We Play Favorites" and offer total information, we also offer the viewer/patron the golden opportunity to grow and expand their horizon on the Library Channel.

Radio Reading Service

Video Services was honored this past year by incorporating the Radio Reading Services with its department. Now both broadcast media offer a combination which can better offer services via radio or television to the sighted or blind patron. The transition as well as the physical move of the studios has been both successful and enjoyable.

A special board meeting of the Friends of Radio Reading Service was called in May to allow David H. Shouldis to be elected as board member. Along with this confirmation, Mr. Shouldis will be co-signer on all checks of the "Friends Group."

The annual meeting this year was a picnic held at Coonskin City Park in Charleston. This was met with much success, and a similar meeting will be held later this year.

In the coming year, the goals for the Radio Reading Services will be the acquisition of new radios and cassette decks, as well as to raise money for the Friends Group.

Due to equipment failure as well as equipment upgrading at the West Virginia Public Radio transmitter site, the Radio Reading Services in Charleston has been off the air numerous and lengthy times. The popularity of this service was well noted with ongoing complaint calls when the system failed.

With these aforementioned goals as well as the merger into Video Services, the Radio Reading Services can only look forward to continued success to its patrons.

Overview

Frederic J. Glazer, Director

From global networks to rural learning centers, West Virginia libraries are access points for global and local information.

Expanded facilities in Monroe County established libraries as a family learning center providing information and literacy resources for the entire community. Family Literacy programs address the needs of non-reading adults and encourage a love of books and reading for offspring. Literacy opportunities are available in every library in the state and on any given day students can be found developing new reading skills through library resources. The prototype Family Learning Centers initiated in Monroe County will serve as models in the library mission to improve the quality of life for small communities in all West Virginia.

Extending access for library users in local communities to the world of information beyond library walls is the vision of our statewide automation network. Technology offers opportunities for national and global information searching through library computerization, telecommunication and electronic resource sharing. A comprehensive plan involving WVNet, the WVU academic library network and the well established Library Commission statewide network will enable resource sharing not only of locally owned collections but will enable search of commercially developed databases through statewide licensing. As such the limited on-site resources of our small libraries are infinitely expanded via access to millions of indexes, abstracts, articles, table of contents and back of book citations.

The West Virginia Library Commission network began in 1982 through the establishment of a statewide library automation network which used the Virginia Tech Library System (VTLS) to computerize and electronically link the libraries in West Virginia. The plan incorporated the state on-line union catalog which had been created during the past ten years and included the holdings of all college, university, and special and major public libraries in West Virginia. The network hub was located at Library Commission headquarters in Charleston, and distributed cataloging data and holdings to nine service nodes geographically located throughout the state. This plan, now thirteen years old, has served us well and has been a model of library automation, both nationally and internationally. Currently over 154 libraries are linked to the center through 9 service nodes and 56 stand-alone Micro-VTLS units.

Interlibrary loans can be electronically requested from any library on the network through a sophisticated E-Mail system which enables participation by the smaller stand-alone micro units. Through an electronic interlibrary loan system we have reduced request and response time from weeks to minutes in a system that operates statewide.

The Network hub was installed at the West Virginia Library Commission Headquarters in November 1982 with more than a half million records stored within the headquarters database. The genesis of the database was the conversion of the statewide union card catalog into a machine-readable format. In addition to the converted records, this database effectively contains all materials acquired since 1976 by public, special, college and university libraries. By 1994 the database had grown to nearly 1.4 million entries including full location coding to indicate

multiple ownership. If these volumes were to be counted the database would represent several million holdings.

Early in 1985, VTLS installed its product, Network Intelligent Link (NIL) in all service nodes. NIL enabled any library to search the Commission's union database, tag records corresponding to books owned by the library, and then download the records to the library's own computer. Thus each new library in the system has been able to quickly and efficiently utilize the union database to create its own file in a procedure that significantly reduces the retrospective or recataloging effort and cost. Other services from the network center include the state's newspaper index on-line and the state's information and referral file for on-line access. With all service nodes on-line, and the small isolated libraries using Micro-VTLS plugged into the center, the next step is to extend automated and network service to unaffiliated public libraries and public schools.

West Virginia libraries provided the search vehicles for traveling on the super information highway. West Virginia library users will have available worldwide resources whether from the smallest Outpost in Baker to the largest public libraries in Charleston or Huntington.

Television & Radio Services

David Shouldis

Programs Produced:	704
Programs Cataloged:	331
Programs Duplicated:	3,066
3/4"	307
1/2"	2,759

All information all the time, 24 hours a day, the Library Channel is the access for getting ahead in the future. The Library Channel is and has been the largest exporter of total information via video tape not only within the metro Charleston market, but throughout the state of West Virginia and forty five other states as well. Viewers and patrons alike are searching for full-service telecommunications providers, and Video Services/The Library Channel has taken the step forward in offering that service.

The future is said to be international knowledge. It can go without saying that Video Services applied this principle to its fullest. Adapting its daily program schedule to meet high school and college students classes, Russian 1 & 2 were offered via satellite around the state. Students from grade school age to college age received the opportunity to learn the Russian language via video tape offered in a joint effort by the West Virginia Department of Education and the Library Commission. All of these live broadcast classes were taped and catalogued to afford the student, patron, or even the viewer the opportunity to review or study at home previously recorded classes to further enhance their Russian language skills.

The focus on patron/viewer needs are paramount to the Library Channel. Video Services realizes that if we can provide them with not only what they need, but what they want, they will choose your services. This has become extremely evident with two new services now being offered.

Besides offering the viewer/patron a daily program line-up of total informational programs, viewers can now call in for the "We Play Favorites." "Video Programming on Demand" as it's called, viewers can request a program topic or program and at certain established times of the week, the Library Channel will "Play Favorites (your favorites). And if there's no catalogue entry on a particular topic or subject, Video Services will produce and run promotional ads prior to air dates. This will alert and afford the requesting viewer time to either watch or record their favorite program. It goes without saying that the Library Channel does indeed "Play Favorites."

Another popular service now being offered through the Library Channel is the call-in program. Video Services has installed a new state of the art telephone interface and can now place a call directly on-air. This allows viewers to join in and participate in the discussion via phone to program host or guests who are experts on a particular subject, ranging from medical concerns to legal suggestions or just wanting to talk with the Mayor of Charleston. This popular series has, however, had its drawbacks. Some viewers don't realize that some of these programs are aired live only at certain times of the day, and when a later taped playback is seen, they call in with questions and concerns only to be disappointed to learn that it is a playback from an earlier broadcast. This however is taken as a positive response in that these programs are watched at any given time and people are taking the time to phone in.

These two program formats are just another way that Video Services is viewer and patron focused. Aside from these aforementioned series, Video Services/The Library Channel continues its goal of providing top quality informational programming. As previously mentioned, pro-

Services to tour the libraries of Sweden to lecture on the promotion of library services.

As well, an exhibit of library promotional material was arranged and a working tour of Finland and Sweden was set up for 30 West Virginia librarians to follow in the spring. Additionally, original art for West Virginia libraries is now in the permanent collection of a Swedish art museum.

The programs that impressed and interested the Swedes the most were those that targeted non or infrequent library users, such as this years on-going publications of: Literacy, Summer Reading, Read Out, Read Your Way to the Governor's Office, and Library Appreciation Day.

Library Construction Fiscal Year 1992-94

R. David Childers

The Commission began fiscal year 1994 with carryover construction funds in the amount of \$20,255. These funds were committed for partial payment of Agency Administrative fees during the year. The Commission was notified in October that its share of the national appropriation, from Library Services and Construction Act Title II, was \$184,934

The Hamlin-Lincoln County Library construction project, which was approved by the Commission on December 7, 1992, experienced some delays in finalizing the balance of local matching funds. Appropriate extensions were granted by the State Agency and bids were opened on November 18, 1993. This project, although not completed by June 30, 1994, was approximately seventy-six percent (76%) complete by that date with a projected dedication date of early October 1994. Details of the final cost and size will appear in the FY 1995 report.

The Commission, at its meeting on March 21, 1994, approved grants in the amounts of \$47,500, \$50,000 and \$47,500 to Craigsville, Benedum Civic Center and Nutter Fort public libraries respectively.

The requests from Craigsville and Nutter Fort are for additions to existing Instant library units. The fifty percent matching grant should provide an additional 1,000 square feet of space and necessary equipment for each of the two libraries. The \$50,000 grant to the Benedum Civic Center Library is for fifty percent of the estimated cost of library equipment only. The building was purchased and renovated by the City of Bridgeport. Since the ownership will remain with the City of Bridgeport, the Commission could not participate in the purchase or renovation. Library Commission staff will continue to assist each community to bring each project to a successful completion in 1994-95.

Please consult the following tables for additional information: Table I - Appropriations of State Funds 1970-1994; Table II - Construction Projects Approved 1994; Table III - Proposed Construction Projects and Table IV - Public Library Construction.

1970	\$500.00
1971	0
1972	\$250,000
1973	\$700,000
1974	\$1,250,000
1975	\$1,500,000
1976	
	\$1,500,000
1977	\$1,500,000
1978	\$1,000,000
1979	\$1,350,000
1980	\$1,200,000
1981	0
1982	0
1983	\$100,000
1984	\$388,000
1985	\$20,000
1986	\$20,000
1987	\$390,000
1988	0
1989	0
1990	0
1991	0
1992	0
1993	0
1994	0
Totals	\$11,668,800

Table II
Construction Projects Approved FY1993 - 1994

Project	Square Ft.	Local	LSCA	Total
Bridgeport*	NA	\$50,000	\$50,000	\$100,000
Craigsville	1,000	\$47,500	\$47,500	\$95,000
Nutter Fort	1,000	\$47,500	\$47,500	\$95,000
TOTALS	2,000	\$145,000	\$145,000	\$290,000

Table III
Proposed Construction Projects

Type	Number of Projects	Estimated Total Cost	Requested State/ Federal Share
Major Construction	6	3,890,000	3,112,000
Instant Libraries	12	1,050,500	945,750
Outpost Libraries	5	175,000	157,500
Remodel/Addition	8	3,070,000	2,456,200
TOTALS	31	8,185,500	6,670,500

Table IV
Public Library Construction

Library	Year	Type	Population	Local \$	State \$	Federal \$	Total \$
Alderson	1978	OR	1,500	4,000	22,334	13,448	39,782
Alum Creek	1986	I	3,715	25,135	5,000	30,000	60,135
Ansted	1976	I	5,000	0	33,404	11,012	44,416
Baker	1978	O	11,000	2,000	13,991	0	15,991
Barboursville	1966	C	17,201	66,164	1,767	128,095	196,026
Barrett-Wharton	1977	I	1,000	9,450	37,050	0	46,500
Beckley	1973	C	86,821	500,000	757,000	448,855	1,705,855
Belington	1980	O	2,000	3,000	17,858	0	20,858
Benwood-McMechen	1980	C	6,000	100,000	165,000	0	265,000
Blacksville	1973	I	6,804	23,000	11,320	0	34,320
Bluefield	1972	CR	73,942	181,400	426,299	216,101	823,800
Bolivar-Harpers Ferry	1976	IR	2,000	46,376	31,241	52,747	130,364
Bradshaw	1984	O	800	2,000	19,500	141	21,641
Branchland	1979	OR	1,024	25,799	16,229	20,000	62,028
Brandywine	1979	O	2,200	2,000	15,905	0	17,905
Bridgeport	1994	F	6,739	50,000	0	50,000	100,000
Brown's Chapel	1980	O	4,374	3,000	17,836	0	20,836
Buckhannon	1978	C	10,000	0	27,196	750,000	777,196
Buffalo	1984	O	1,034	2,000	450	19,191	21,641
Burnsville	1976	I	3,000	0	36,776	6,933	43,709
Center Point	1979	O	2,200	2,000	16,103	0	18,103
Chapmanville	1976	IR	2,000	12,808	57,531	38,270	108,609
Charleston	1965	C	23,414	1,580,814	0	436,510	2,017,324
Cheat Lake	1976	I	4,991	31,743	27,540	0	59,283
Chester	1974	IR	5,000	80,533	45,253	0	125,786
Circleville	1979	O	2,200	2,000	15,906	0	17,906
Clarksburg	1973	C	77,710	1,018,971	395,000	427,000	1,840,971
Clay	1980	C	11,265	103,500	250,000	0	353,500
Clendenin	1976	R	1,438	75,825	24,000	22,000	121,825
Cowen	1978	IR	2,500	11,901	65,941	20,149	97,991
Craigsville	1975	IRR	5,000	82,100	53,908	59,523	195,531

Support Services

David Martin

150	jobs
544,276	Copies
1,305,451	Impressions

The fiscal year 1993-1994 for Support Services was both the culmination of the past five years preparations and prologue to the future. We began the computerization of this department five years ago with the replacement of traditional pre-press equipment and processes with a computer driven system of typesetting, layout, and design. It was this year, however, that saw the last bastion of tradition give way to the computer with full color illustration, once limited to approaches of an artist with brush and paint. Though this is "old hat" in the computer world, it required equipment of such power and sophistication that the cost was prohibitive to all but the largest commercial firms. Advances of the past five years have now lowered the cost and extended these capabilities to even the smallest studio or facility such as ours.

Computerization has not only expanded the capabilities of this department's production, but has expanded the accessibility of its services to the libraries. The computer network established by the Commission that links the information resources of the entire state are now being linked directly to this department's graphic system. Besides facilitating transmission to this department of text and data to be formatted, designed, and printed on-site, we may be able to transmit directly to off-site production facilities in or nearer to the client libraries. Besides the savings in time, labor, and losses, there could be great savings in the cost of distribution and transportation of hard copy. We already exchange computer disks of text and data routinely for production or proofing at remote sites, as well as distributing single masters for production through xerography on demand at library sites. This not only saves the cost of packing and mailing heavy packages that get lost or damaged, but eliminates wasteful over-production and delivery to sites with low demand.

This aspect of computerization was not fully appreciated when we began the transition from the traditional print shop to the computerized. The conventional methods of measuring productivity are simply the numerical measure of items printed, or impressions. This, however, is a quantitative measure of activity and is not a qualitative measure. The quantitative measure does not take into account economy, waste or effectiveness. Computerization not only reduces the numerical value of this quantitative measurement of activity through efficiency, but has eliminated the need for hard copy of many types. The traditional record keeping forms and multiple copies have been reduced to the occasional hard copy for archival purpose. It is a "greener" print shop.

Computerization of Support Services has not changed our goals and objectives, nor diminished the needs for the services we provide, but it has changed the manner in which we deliver and measure them.

The success of the programs and services delivered by Support Services were uniquely honored this year at an international level. A group of Swedish and Finnish librarians came to study the West Virginia Library Commission and our library system, which has attained worldwide recognition.

They were so impressed with their visit that they invited the department head of Support

BLIND & PHYSICALLY HANDICAPPED

past two years we have been in the process of adding these titles to the automated circulation system. Automating this program has afforded greater accessibility to these materials. With only 25% of the collection automated, circulation has increased from 18,433 to 24,500.

All in all the staff of the Blind and Physically Handicapped Department have worked hard to maintain high circulation and service that was set last year. At the end of the year new computers were purchased to replace machines originally purchased in 1987. Once installed there will be greater speed and reliability in accessing materials, as well as patrons requests.

Statistical Report 1993-1994

Circulation

Subregionals	64,571
Regional (WVLC)	92,681
Periodicals	30,500
Braille	2,106
TOTAL	189,858

Total Registration

Individuals	4,471
Deposits ***	2,030
TOTAL	6,501

Holdings in Print and Non-Print Format

Talking Books *	18,808
Cassette Books *	108,003
Large Print Books **	18,016
TOTAL	144,827

Machine Holdings

Talking Book Machines *	1,087
Cassette Book Machines *	3,844
TOTAL	4,931

* Items sent to WV by the Library of Congress
 ** Items purchased with State funds
 *** Multiple of 10 has been applied to all Deposit Circulation figures

LIBRARY CONSTRUCTION

Library	Year	Type	Population	Local \$	State \$	Federal \$	Total \$
Cross Lanes	1974	I	5,000	45,000	14,300	0	59,300
Davy	1978	O	1,200	3,000	14,806	0	17,806
Dunbar	1976	C	9,151	279,820	250,000	0	529,820
Eleanor	1979	O	2,500	2,000	15,583	0	17,583
Elizabeth	1979	C	4,922	32,000	128,000	0	160,000
Elk Valley	1975	R	22,139	67,139	44,800	0	111,939
Elkins	1967	C F	8,536	63,052	2,532	132,153	197,737
Fairmont	1976	R	26,093	0	4,200	0	4,200
Fort Ashby	1984	I	9,633	16,998	16,808	26,591	60,397
Fort Gay	1974	I	5,000	0	30,624	0	30,624
Franklin	1987	C	3,510	84,063	183,873	140,127	408,063
Gassaway	1974	I	7,600	3,500	32,887	0	36,387
Gilbert	1979	O	1,200	3,000	16,783	0	19,783
Glasgow	1977	R	12,000	0	5,600	0	5,600
Glenville	1978	IR	3,000	63,478	52,500	25,000	140,978
Grafton	1979	C	16,584	226,720	250,425	150,000	627,145
Grantsville	1967	C	8,250	20,801	0	75,035	95,836
Greenbank	1976	IR	3,000	11,589	52,741	2,107	66,437
Guyandotte	1984	C	10,020	199,998	0	173,400	373,398
Hamlin	1973	IRC	15,825	465,059	44,621	338,000	847,680
Hannan	1986	OH	2,186	35,129	1,500	30,500	67,129
Harman	1988	OR	1,753	43,426	0	31,300	74,726
Helvetia	1984	O	1,100	2,000	8,166	12,541	22,707
Hillsboro	1978	OR	500	5,000	31,049	0	36,049
Hinton	1983	C RR	15,785	30,672	77,274	40,000	147,946
Hundred	1979	O	800	2,000	15,822	0	17,822
Huntington	1977	C	106,835	3,560,029	1,309,980	0	4,870,009
Huntington (West)	1989	C	15,413	285,000	0	175,000	460,000
Hurricane (Putnam)	1973	C	38,181	190,184	223,000	107,000	520,184
Hurricane	1987	C	3,751	60,333	20,000	56,000	136,333
Huttonsville	1978	O	500	2,000	14,102	0	16,102
laeger	1978	O	1,200	3,000	14,723	0	17,723
Inwood	1978	O	2,000	2,500	13,376	0	15,876
Kenova	1984	C	21,423	164,657	0	173,400	338,057
Kingwood	1967	C	7,031	54,211	0	180,921	235,132
Lesage	1980	O	2,000	3,000	18,379	0	21,379
Lewisburg	1977	R	3,065	0	6,000	0	6,000
Madison	1973	R	30,447	27,738	105,000	0	132,738
Man	1973	I	17,000	38,000	33,579	0	71,579
Mannington	1974	R	2,747	7,000	4,200	0	11,200
Marlinton	1986	R	3,749	0	10,000	0	10,000
Marlowe	1978	O	2,000	2,500	13,376	0	15,876
Marmet	1980	O	3,500	50,000	18,173	0	68,173
Martinsburg	1966	C F R	46,775	294,578	431,250	747,072	1,472,900
Mason	1975	I	3,000	3,000	35,000	0	38,000
Matewan	1979	O	1,200	2,500	16,783	0	19,283
Middlebourne	1976	I	1,000	0	28,880	15,115	43,995
Milton	1977	C	1,600	593,375	190,020	0	783,395
Moorefield	1978	C F R	10,030	109,998	207,000	0	316,998
Mt. Hope	1979	I	4,500	7,387	50,050	0	57,437
Mt. Storm	1984	OR	2,737	26,701	30,191	12,541	69,433
Mullens	1976	R	2,967	0	13,000	0	13,000
New Haven	1987	C	2,000	86,437	179,552	121,568	387,557
New Martinsville	1975	C	21,874	152,889	215,000	105,000	472,889
Nitro	1989	R	8,074	65,499	0	65,499	130,998
Northfork	1978	O	1,200	3,000	14,671	0	17,671
Nutter Fort	1984	IR	6,500	60,617	25,447	64,485	150,549
Oak Hill	1976	R	4,738	83,157	203,022	0	286,179
Paden City	1974	IR	5,612	40,213	49,564	0	89,777
Parkersburg	1974	C	93,648	1,177,101	620,000	450,000	2,247,101
Parkersburg (South)	1973	I	18,000	21,000	11,685	0	32,685
Parsons	1974	I	4,845	0	32,666	0	32,666

LIBRARY CONSTRUCTION

Library	Year	Type	Population	Local \$	State \$	Federal \$	Total \$
Paw Paw	1976	I	1,000	0	33,018	12,377	45,395
Pennsboro	1984	C	3,814	15,340	51,226	185	66,751
Petersburg	1975	R C	10,210	310,000	18,000	310,000	638,000
Peterstown	1976	I R	1,000	13,985	50,663	27,851	92,499
Philippi	1991	R	9,151	149,818		148,861	298,679
Pine Grove	1976	I	1,000	0	28,860	15,010	43,870
Pineville	1985	C	12,000	116,568	12,000	0	128,568
Poca	1980	O	1,000	3,000	18,281	0	21,281
Point Pleasant	1975	C	27,045	120,000	200,000	265,000	585,000
Princeton	1975	R	7,493	0	5,950	0	5,950
Quinwood	1984	O	2,000	2,000	1,659	23,150	26,809
Racine	1980	I	1,500	0	52,500	0	52,500
Rainelle	1974	I R	10,000	28,966	53,641	19,684	102,291
Ravenswood	1972	C	11,790	69,256	88,001	89,599	246,856
Richwood	1975	C	11,276	105,000	130,000	125,000	360,000
Ripley	1972	C	14,004	66,235	88,000	89,600	243,835
Roane County	1975	C	15,952	151,568	282,764	217,236	651,568
Romney	1965	C	14,867	94,670	0	207,777	302,447
Ronceverte	1979	O I	2,000	33,648	18,335	32,937	84,920
Rupert	1978	O R	1,200	3,000	18,122	0	21,122
Shady Spring	1983	C	12,253	92,710	100,000	0	192,710
Shinnston	1973	F R	2,576	34,393	24,580	0	58,973
Sissonville	1979	I	2,000	75,123	15,500	0	90,623
Sophia	1974	I	6,000	30,200	12,342	0	42,542
South Charleston	1968	C R	15,968	179,112	213,000	310,891	703,003
St. Albans	1970	R	12,402	35,762	98,785	44,253	178,800
St. Marys	1973	C	8,236	77,560	109,450	0	187,010
Stickney	1976	I	5,000	17,623	14,330	11,915	43,868
Summersville	1991	C	9,375	391,955		200,000	591,955
Summit Point	1984	O	7,598	6,800	5,677	12,695	25,172
Terra Alta	1975	R	4,111	1,000	7,209	0	8,209
Thomas	1979	O	2,000	2,000	15,865	0	17,865
Union	1979	C	12,873	43,750	288,000	28,250	360,000
Valley Head	1978	O R	500	4,377	23,590	13,145	41,112
Vienna	1975	C	11,618	161,955	167,018	0	328,973
War	1976	I R	2,004	17,590	63,746	18,800	100,136
Webster Springs	1973	I R R	6,000	29,358	63,746	17,640	110,744
Weirton	1978	R	40,418	247,824	348,000	175,000	770,824
Welch	1980	C R	49,899	410,515	426,450	250,000	1,086,965
Wellsburg	1970	C	31,117	79,022	69,608	110,392	259,022
West Union	1977	R	7,433	5,000	20,000	0	25,000
Wheeling	1969	C	61,389	1,043,352	0	524,994	1,568,346
White Sulphur Springs	1977	R C	2,400	255,060	15,500	135,440	406,000
Whitesville	1984	I	689	13,408	33,571	3,125	50,104
Williamstown	1976	I	2,743	45,025	16,440	0	61,465

TOTAL PROJECTS: 137 1,485,866* \$17,514,095 \$11,363,328 \$9,641,137 \$38,518,560

KEY

C = Complete major project 48

F = Furniture only 4

I = Instant library 39

O = Outpost library 34

R = Remodeling, repair and/or addition 48

* = Population figures may include duplication; not duplicated in total

Blind & Physically Handicapped

Donna Calvert

The Blind and Physically Handicapped Department strives to serve West Virginians with public library material in a non-print format. Patrons who meet the following criteria are enrolled: 1) Blind persons whose visual acuity, as determined by competent authority, is 20/200 or less in the better eye with correcting glasses, or whose widest diameter of visual field subtends an angular distance no greater than 20 degrees; 2) persons whose visual disability, with correction and regardless of optical measurements, is certified by competent authority as preventing the reading of standard printed material; 3) persons certified by competent authority as unable to read or unable to use standard printed materials as a result of physical limitations; 4) persons certified by a competent authority as having a reading disability resulting from organic dysfunction and of sufficient severity to prevent their reading printed material in a normal manner.

Registered patrons for the Regional Library at the Library Commission and the 5 sub-regional libraries total 4,471. Sub-regional libraries are located in Charleston, Huntington, Parkersburg, Romney, and Wheeling. Materials to serve their patrons locally are housed in each sub-regional with support materials at the Library Commission.

National Library Service

Support of our service is provided directly by the Library of Congress, National Library Service (NLS) Division. NLS procures the copyright permission, contracts the production and distributes nearly 2,000 titles per year. Titles are as diverse as the patrons' interests. The format of these materials are flexible disk, cassette tapes, and Braille. One copy of every cassette title produced by NLS is distributed to the sub-regionals and multiple copies to the regional. An extensive catalogue of holdings of nationally and locally, publicly and privately, produced titles is also supported by NLS. This catalogue was produced on micro-fiche, however the new CD-ROM technology is quickly replacing outdated fiche.

NLS also provides consulting services to each regional library. This year Devon Skeele conducted a bi-annual visitation to the Regional library. Ms. Skeele reviewed our operations and measured how the Regional was meeting ALA standards. This objective review is then put in the form of recommendations for improved services.

The Blind and Physically Handicapped Department has had the assistance of volunteers for the third year. Students from Capital High School, who are physically or mentally challenged, volunteer six hours per week to assist our program. Two students volunteer three days per week performing needed tasks and gaining valuable job experience. Inspecting tapes prior to their circulation is a must for visually impaired patrons, and thanks to the volunteers we are able to maintain a high level of quality. Assistance is also provided to this department by the Putnam County Aging Program. Twenty-five hours per week a Senior Worker provides much needed assistance. This experienced worker is able to accomplish tasks that keep our Department running smoothly.

Large Print

The Library Commission has maintained a large print collection for many years. For the

Totals 9661 9490

*Fiscal Year 1993-1994
Annual Report*

Interlibrary Loan

Number of requests received	9,661
Total filled in state	8,646
Total filled out-of-state	2
Total unable to fill	1,013

Annual Statistical Report

**Processing Department — Technical Services
1993-1994**

Books Added	12,745
Books Deleted	1,545
New Titles	4,889
Audio Visual Added	870
Cassettes Added	445
Cassettes Deleted	1
Microfilm Added	437
Microfiche Added	6,536
Talking Books Cassettes Added	10,147
Talking Books Disks Added	1,020
Talking Books Disks Deleted	3,367
<u>Paperback Books Added</u>	<u>8,134</u>
Paperback Books Deleted	7
CD ROM Added	12
Compact Disks	2

Field Services

Shirley Smith

Staff Visits	4
Gifts & Exchange	69,063 volumes sent out; 87,703 miscellaneous sent out
Mailings:	84 for a total of 10,066 items
Clippings:	6,966
RADAR:	2,145 mailings for a total of 622,828 items

All of our lives we have heard of the impending arrival of a paperless society. Computers were supposed to herald this grand conquest of the bane of modern man's working existence, but hardcopy computer output far exceeds what one clerk and a typewriter could do in one day. One report leads to another; one survey leads to one more. And the mountains of paper do not diminish but require even more care in sorting, filing, weeding, and other more sophisticated manipulations.

Most of the everyday duties of Field Services consist of generating more reports, more surveys, more summaries, more paperwork. Publications such as the Standards and the Interlibrary Loan Directory are among the most useful items. Sorting and filing almost 7,000 clippings from our statewide newspaper clipping service provides quick access to library reported activities in every area of the state. Yet, once initiated, these patterns of paper generation, manipulation, and storing seem to go on unabated. Hopefully, some of it will be valuable to someone, somewhere, sometime.

This year, the single most significant contribution of Field Services to the library world in West Virginia was the writing and producing of three videotapes on grants, standards, and trustees. The thirty minute tape on "Grants" (ED 109.01) included Reference Librarian Karen Goff describing the sources of grant givers. Chuck Daugherty of the state Humanities Council describing the grant process for the Council, and Shirley Smith teaching the fine points of writing a grant. Myra Ziegler from the Summers County Public Library, Ed Rauh from the Jackson County Public Library, Margaret Smith from Hamlin-Lincoln County Public Library, and Shirley Smith went over the fine points of the newly adopted Public Library Standards in two thirty-minute videos ("Standards" ED 109.03) The thirty minute videotape on "Trustee Orientation" included David Childers from the Library Commission, Greenbrier County Library trustee Joan Browning, and Putnam County Library trustee Jack Kessler. All of these tapes are available through the Library Commission Film Services department.

The ninety-plus students enrolled in the University of South Carolina-WV Library Commission's Satellite Masters' program continue to make significant progress. The first graduates of this program will receive their degrees in August of 1994.

Interlibrary Cooperation

Over fifty libraries are actively participating in interlibrary loan via E-mail. A revision was made to the Interlibrary Loan Directory produced last year to enable users to know which libraries will utilize this method of lending.

The statewide public library FAX network is also utilized for interlibrary loan not only among the 136 public libraries with FAX machines but also academic libraries.

A Day in the Life

For the seventh year, all public libraries and several academic libraries set aside one day in January to tabulate all library activity. In one day, 30,441 people visited their libraries, checked out over 39,000 books, and made over 27,000 copies. Over 13,000 of them attended programs in a public library. Over 14,000 people used the libraries' reference services and 3,118 disabled persons were served. There were 107 homeless persons who found shelter in the library. Librarians busily distributed 2,791 tax forms, shelved 38,335 books, and issued 955 new library cards. Once again, this one-day marathon survey shows that libraries are an important part of the everyday lives of many West Virginians.

RADAR

The alcohol and drug abuse information clearinghouse (RADAR) funded with a block grant from the Health Department, Alcohol and Drug Abuse Division, continues to respond to the growing number of requests from all over the state. Through June of 1994, over 11,181 mailings have distributed over 2,772 334 items.

As an added component to the clearinghouse, the Family Matters statewide on-line database now includes alcohol, drug, and substance abuse services and programs.

The clearinghouse provided 30,000 personalized booklets on drugs in the workplace to the Division of Personnel.

Institutions

Public library service to the 3000+ residents in 49 state institutions is provided by thirteen public libraries which receive subgrants from the Commission to provide this service. Besides providing books, periodicals, newspapers, videotapes, and equipment, many libraries also provide specialized programming.

Representatives of the Regional Jail Commission approached the Commission about service to the newly opened and proposed 10 jail statewide network. Since these institutions do not qualify for direct service from the Commission, public libraries were polled to see if they could extend some kind of service if a jail was in their service area. Most libraries responded very positively to this inquiry. It will be dependent upon individual jail personnel to contact the local library for service.

Gifts & Exchange Section

Over 9000 new children's books were received and sent out for the summer reading program along with sets of a National Geographic game and 25,000 donated toothbrushes to be used as prizes and giveaways. Some 443 visitors came, saw, and carried away boxes of carefully chosen books from the Section's constantly changing inventory. In the coming year, libraries with E-mail will be able to electronically choose books from the periodic G & E exchange lists.

Interlibrary Loans - Telephone System 1993-1994

Library	From	To	Library	From	To
Alderson Broaddus	11	38	Potomac Valley	628	10
Alpha	91	96	Putnam Co.	13	
Alum Creek	19	2	Raleigh Co.	79	52
Appalachian Ed. Lab.	2		Ritchie Co.	147	46
Bethany College	21		Roane Co.	36	26
Bluefield State	43	64	School of Osteopathic Medicine		
Boone-Madison	53	17		49	
Bridgeport	4	83	So. Charleston	2	115
Brooke Co.	3	3	Southern WV Community College		
Cabell Co.	53	312		1	10
Calhoun Co.	5		Salem-Teikyo University	46	36
Calhoun Co. High	66		Shepherd College	77	
Clarksburg	80	106	Taylor Co.	1	
Clay-Battelle	38	19	Tucker Co. High	46	
Total this column	468	804	US National Park Service (Harper's Ferry)		8
Clay Co.	277	70	University of Charleston	57	133
Concord College	14	132	Total this column	1042	286
Craft Memorial	28	23	Upshur Co.	343	65
Davis & Elkins	17	64	Vienna	58	
Direct Services	3780	3297	Walton	67	5
Fairmont State	74		West Liberty	61	
Glenville State	116		Weirton	21	46
Hamlin	435	24	WVLC Blind/Handicapped		
Jackson Co.	93	236	WVLC Reference	183	1744
Kanawha Co.		387	WV COGS	59	
552Lewis Co. High	16	3	WV Northern College	11	
Marion Co.	40	60	WV State College	29	72
Martinsburg Public	254	107	WV Tech	183	
Martinsburg VA Hospital	52		Total this column	644	2254
Total this column	5393	4759	WV University	13	292
Marshall University	172		WVU - Medical	52	
Mason Co. 583			WVU-Med-Chas. Learning Center		
McDowell Co.	74	47		1	25
Morgantown	70	39	WV Wesleyan College	83	
Miracle Valley	17	71	Wheeling College	50	
Ohio Co.	36	53	Films		
Ohio Valley College	7		Out-of-state	2	15
Parkersburg & Wood	110	61	Fayette Co.	176	3
Park. Comm. College	26	8	Hampshire Co.	176	3
Pendleton Co.	186		Greenbrier Comm. College	78	13
Pineville-Oceana Mullens	261	7	Misc. Libraries	106	32
Pleasants Co.	74		Total this column	573	619
Pocahontas Co. High	19				
Potomac State	5	20			
Total this column	1474	478			

experience, but if everyone does not become involved in the implementation of these projects and take advantage of individual participation, the needs of the departments will not be met.

Union Catalog/Interlibrary Loans:

A few more libraries were added to our ILL/EMAIL system. Hewlett Packard HPDESK software was adapted by VTLS two years ago using the VTLS Document Delivery Module to create our customized ILL/EMAIL. Technical Services staff along with ILL staffs at Kanawha County, Clarksburg, and Jackson County Public Libraries worked out the ILL procedures. We have now created the instruction manuals and are using them to bring more VTLS libraries into the system. All WV VTLS libraries except Glenville State, Marshall and West Virginia State College are now active participants. The "send/receive" part of the system was implemented as a local, in-house email system for Technical Services. The Andrew S. Thomas Library (University of Charleston) began using the in-house system as did Kanawha County Public until Kanawha installed their own HPDESK system. We will expand the in-house system to include Vining Library (West Virginia Tech) and Robert F. Kidd Library (Glenville State). Technical Services has handled the first step of overdue billings for Library Commission libraries since the VTLS system was brought up in 1982. With the VTLS-92 upgrade we lost the ability to print overdues at West Virginia Tech, University of Charleston, and Glenville State. The overdue notices, bills, and fine letters are temporarily being printed in Technical Services until VTLS staff modify the overdue software programs.

West Virginia University Libraries along with Fairmont State and Shepherd College Libraries have made their MountainLynx on-line library system available to us for searching. They use the NOTIS library software. One of the agreements between the libraries using NOTIS and the Library Commission was that the two systems would interface smoothly. The VTLS access to NOTIS suits us, but WVU is waiting for smoother access to VTLS before fully implementing statewide access for WVU, Fairmont, and Shepherd students. We use the MountainLynx system to verify the current availability of materials after a location has been established using the West Virginia Union Catalog. MountainLynx libraries also have word searching which is useful.

A UNIX file server and a 4 WAN port router have been installed to tie the WVLC WAN to the INTERNET by the use of a 56k frame-relay and DDS line from Bell-Atlantic.

The Server was brought up on December 17, 1993 and has been serving approximately 200 users with E-MAIL, TELNET, and FTP functions with very little "down-time."

New microcomputers have been added to the internal building network:

- 3 in Support Services
- 2 in Video Services
- 2 in Direct Services
- 4 in Reference
- 2 in Technical Services

The Library for the Blind and Physically Handicapped was cabled due to many problems with communications and has been working well since that time.

Direct Services

Donna Calvert

The ability to grow and develop, despite further diminishing resources was made evident this past year by the twenty-four libraries in the Direct Service Region. Working together with Friends of the Libraries, trustees and local community resources the libraries maintained quality services to their patrons. Technology has assisted in providing this service, incorporating computers, modems, fax and satellite dishes to reach information resources needed to serve patrons. The Direct Service libraries have utilized this technology to gain access to materials previously unavailable.

Improved Facilities:

During the past year several Direct Service Libraries have completed expansion projects. Peterstown Public Library and Monroe County Public Library in Union both completed areas to house their Family Learning Centers. In Peterstown this was accomplished by adding a 1,380 square foot addition to the existing double Instant Library facility. This new addition incorporates many new ideas in learning trends. The literacy and library staff worked with the architect and contractor to assure the design of the building would enhance the learning experience for all participants. Five sky lights and four windows, strategically placed, allow the maximum amount of natural light. Current evidence shows a direct correlation to the amount of natural light and an increased ability to see the printed word. A kitchen also occupies one corner of the addition to allow for hands on experience with recipes and food preparation for participants of all ages. The Family Learning Center was dedicated in April with the families participating in the literacy programs hosting the event for the 80 attendees. The building was celebrated as a joint community effort in all aspects. First in fund-raising, then in the planning stages, in the construction stage (where countless hours were provided by community volunteers), then in the celebration and finally in the everyday utilization of the facility.

Monroe County Public Library moved into its present building in 1979. Unfortunately, due to lack of funds the library was unable to finish the lower level. Since 1979 the community has been using the lower level in a primitive state. Thanks to grants and a massive community fund-raising effort, the area was completed to encompass their Family Learning Center. Walls and flooring were finished, the ceiling lowered, lighting improved, restrooms added, kitchen added, partitions installed to allow expanded usage of all the space and other improvements to enhance the function of this space. Now this 2,264 square foot area can support the wide range of learning activities the community has come to expect from the public library. Monroe County Public Library and Peterstown cooperate with the county school system and house the Adult Basic Education classes, GED classes, and literacy tutoring. Now they have the space to better meet the needs of their communities.

Hamlin-Lincoln County Public Library is now in the construction stage of their 8,000 square foot new facility. Plans to move into the new library are set for early 1995. The Hamlin community has outgrown the present double Instant facility and worked to raise the necessary funds to supplement grants to complete the new facility. This new library will also support its branch libraries in Branchland and Alum Creek. This construction represents a growth from a bookmo-

bile stop in the late 1960's, to a single facility in the in the early 1970's, to branches in the 1980's, to brick and mortar in the 1990's. These physical changes in buildings represent the increasing usage and development of Lincoln County Library Service.

Books-By-Mail/Logan

The Books-By-Mail program continues to be supported from the Direct Service Office. The number of patrons and circulation seems to remain consistent with previous years. The Logan Area Library Board continues to work to provide a fixed facility for a public library in the Logan area. Unbelievable obstacles have impeded development, however, as the Board and concerned citizens continue to work for a library. On September 9, 1993 the Library Commission held its regular meeting in Logan. At that time the community heard the Commission's hopes for a public library to develop in the area. The community was also able to discuss with the Commission the problems impeding library development. Logan Area Library Board members voted to continue their search for space of any type for the public library.

Workshop:

The Direct Service Region met for two days in early December at the Pence Springs Hotel in Summers County. The agenda was full as the librarians worked to map out goals and objectives as well as regular daily operations. Direct Service staff members and regional librarians worked out how to best support the needs of our patrons. One afternoon was spent on alternative fund-raising programs. An unusual proposal was presented and considered. Although this presentation was tabled for the present, it did remind us to renew our efforts to establish dedicated funding. Delegate Robert Kiss, Chairman of the House Finance Committee, presented the Direct Service librarians with a challenge to find dedicated funding. During an after dinner presentation, Delegate Kiss discussed the budget of the State and how libraries stand. Several other elected officials joined the discussion and gave a good accounting of the budget process.

Pence Springs Hotel was also the site for the May meeting of the Library Commission. Three of the members of the Commission met with forty librarians, trustees, friends and elected officials of the Direct Service Region. Representatives of each county made presentations. Members of the Commission gave their views on the future of the libraries and future developments. The meeting ended with the Commission charging the Direct Service Librarians to conduct a study and make recommendations to the Commission in December 1994. In June the Direct Service Librarians met to organize committees and proceed with the study.

Literacy

During the past year the Direct Service Libraries have continued active literacy and family literacy programs. LSCA VI grants were awarded to Peterstown/Monroe County Public Libraries and Hamlin-Lincoln County Public Library for their family literacy programs. Summers County continued their second year of an ALA/Bell Atlantic Family Literacy Grant. Also, grants from the Thanks-A-Million Foundation assisted the funding of several programs. These programs show the strength of cooperation that exists locally among libraries, school systems, volunteers and the community.

Special Projects:

Read Your Way to the Governor's Office was jointly sponsored again this year by Governor Gaston Caperton and the West Virginia Library Commission. This program encourages our jun-

Technical Services

Judith Prosser

Acquisitions:

The Acquisitions staff placed 16,209 orders on the system this year and received 14,808 items for 11,613 individual titles. The total expenditure for monographs, serials, services, and other materials was \$351,119.03.

With the linking of Acquisitions to the ISC computer network, 1,435 invoices were approved and submitted directly to the Auditor's Office which expedites payments to vendors.

The discount we receive on trade titles has been increased by Ingram Book Company and shipping is now free from the main warehouse.

Cataloging:

With the help of access to INTERNET and two classes from the University of South Carolina, retrieving cataloging information is now faster than ever. In addition, the Library of Congress Bibliographic database is available in house on CD-ROM which makes it possible to download records directly into our own union catalog.

Several other new resources for cataloging have been added this year with the help of the Reference Library. These include: Free-floating subdivisions; The future of subdivisions in the Library of Congress subject headings system; and, Format integration and its effect on the USMARC bibliographic format.

For the convenience of those wishing to see a menu of motion picture videos that are closed-captioned, just type "T/Closed-captioned films." To see the menu of books recorded on cassettes, type "T/Books on cassette." For a list of motion picture videos that have descriptive narrations for the blind, type "T/Descriptive films for the blind."

The expansion of E-mail, locally and on INTERNET, has been welcomed for cataloging as more ideas and materials can be exchanged. The experimental LISTSERVs at the University of South Carolina introduced students in Virginia, North and South Carolina and Georgia to some of the techniques, formatting, programs and methods used here at the Commission. Our fame has spread multi-state.

Processing:

All the materials ordered and received during the fiscal year were prepared for use and distributed with no back-log left over.

During times when the system was unavailable and in between receipt of book orders, the staff was able to provide extra man power to other Commission departments when they were shorthanded or had special projects in operation.

The INSPIRE projects that have been introduced are a great asset. It is a wonderful learning

*Yearly Reference News
1993-1994*

Reference Services Statistics

Materials

Total Volumes	91,503	+1,465
Periodical Subscriptions	601	
Government Document Periodicals	172	
Government Documents Added	+12,984	
Serial Services - Paper	20	
Serial Services - CD-ROM	5	
Government Document CD-ROMs	50	
Other CD-ROMs	10	
Microforms		
Microfiche	217,792	+6,536
Microfilm	21,713	+437
Total Circulation Transactions	33,470	
Direct Loan	12,394	
Interlibrary Loan	3,928	
In-House Circulation	17,148	
Interlibrary Loan Requests	2,533	
To Other Libraries	160	
From Other Libraries	2,373	
Reference Requests	15,003	
On-Site	10,672	
Telephone/Fax	3,876	
Census	189	
On-line Search Requests	266	
Photocopies	34,369	

ior high aged patrons to write essays with their views on the value of reading to their future. Winners from each local library compete to determine a county winner. County winners are hosted for lunch and recognition by Governor Caperton for their achievement. Each year a booklet is produced of the winning essays and distributed through the public libraries. The excellence of the past years was also evident this year.

*Direct Services Office Circulation
1993-1994*

Libraries	ILL	Deposits	Total	Direct Service Office
Gilmer County				Volumes Owned 95,892
Glenville	14	856	870	Audio Visual/Recordings Owned 1,936
Greenbrier County				Staff Visits 43
Alderson	25	155	180	Deposits 20,502
Lewisburg	165	387	552	Circulation Transactions 12,663
Quinwood	20	199	219	Circulation Transactions by Category
Rainelle	120	535	655	Audio Visual Materials 902
Ronceverte	29	459	488	Interlibrary Loans for Non-Direct Service Libraries 1,864
Rupert	18	652	670	Extension Homemakers Clubs 121
White Sulphur Springs	26	486	512	Other Loans 606
Lincoln County				Books-By-Mail 8,175
Alum Creek	8	841	849	
Branchland	2	1,603	1,605	
Hamlin	88	3,156	3,244	
Logan County				
Chapmanville	29	1,195	1,224	
Man	2	1,256	1,258	
Monroe County				
Peterstown	36	524	560	
Union	31	202	233	
Nicholas County				
Craigsville	17	1,320	1,337	
Richwood	35	682	717	
Summersville	115	564	679	
Pocahontas County				
Green Bank	35	1,187	1,222	
Hillsboro	26	1,305	1,331	
Marlinton	60	954	1,014	
Summers County				
Hinton	80	729	809	
Webster County				
Cowen	5	814	819	
Webster Springs	9	441	450	
Totals	995	20,502	21,497	

Reference

Karen Goff

Librarian Abandons All, Runs Off With Millionaire Ex-Con

An e-mail message, received early this morning at the state Library Commission, indicates that Karen Goff, the reference librarian missing since the last full moon, is alive and well in New Mexico. Goff apparently voluntarily left with a recently released convict. Co-workers verify that over the past ten years the two have corresponded regularly on such hot topics as W.Va. elected officials, song lyrics, and climatological data. The convict always praised the high quality of WVLC's reference service but no one suspected that he was repackaging and selling this information for huge prices. Everyone just assumed he was one among 15,000 other reference requests. The e-mail message instructed that Goff's retirement benefits be shared by all Library Commission employees with more than 500 days accumulated sick leave.

Library Wins National Recognition

The West Virginia Library Commission Reference Library was recently recognized by the National Circulating Library Association (NCLA) for being the only library in the country to accumulate over a million hours of service without a single overdue. Circulation clerk Billie Delung accepted the award for the Commission at the NCLA annual conference in Smith Mountain, VA. She modestly credited the library's automation system for producing hourly reports on potential overdues. These reports enabled Ms Delung to quickly extinguish any tendency by a patron to keep a book too long. Despite the aggressive circulation policy, the library continues to total over 30,000 circulation transactions per year. If the library can win the award three years in a row, it will get to keep the trophy, an engraved, razor sharp sword, to hang over the circulation desk.

State Library Sets Up Special Award

Interlibrary Loan librarians at the WVLC Reference Library announced the establishment of a special award to recognize exceptional effort in the area of interlibrary loans. The award will be funded with unclaimed retirement benefits of a former head of the department. Interlibrary loan specialists Herb Beckett and Emily Neff will sort through the more than 2000 requests received this year. To be eligible for the award, requests must be vague, lack essential information (like page numbers), violate copyright law, have no return address, or be totally illegible. All requests marked RUSH or FAX ASAP are also eligible. The award includes an all expenses paid vacation to an uninhabited island, north of the Arctic Circle and an autographed copy of the Commission's Recommended Interlibrary Loan Guidelines.

Feds Hire Local Librarian

Vice President Al Gore, on a surprise visit to the state this week, offered the job of Coordinator of Information Highway Systems to MaLei Hsieh, Government Documents librarian at the state Reference Library. Ms Hsieh came to the attention of the VP by logging more hours on the Internet than any other U.S. citizen. She explained that most of these hours involved accessing

government information and communicating with other documents librarians. She admitted to using many hours searching for the elusive gopher client. She initially had no plans to become an expert. She only wanted to become proficient at accessing the vast amount of government data now available on the Internet and develop expertise to meet patron demand. Her efforts were increased when she realized that primary access to government information in the future will be through the Internet. Ms Hsieh was aided in her efforts by her assistant, Robin Chesney, who tirelessly maintained control of the more than 1000 paper documents received each month while MaLei pursued the electronic documents.

Power Outage Blamed on Library

Appalachian Power officials blame librarians at the Cultural Center for initiating a multi-county blackout that lasted several hours. When asked to comment on the accusations, library spokesperson Emily Neff pleaded innocent, "We were just doing our jobs." Investigation reveals that a class of 50 from Capital High School and a group of similar size from Charleston Catholic descended on the library at about 3:30 Tuesday. The students pushed every dumb terminal and personal computer available in the library to its limits accessing CD-ROM encyclopedias, periodical indexes, census reports, foreign trade data, telephone directories, and more. In addition, the students made over 1500 photocopies of both hard copy and microfilm, kept the elevator humming between the 1st and 3rd floors, and checked out an average of 25 books each. The straw that broke the power system's back evidently came when one of the students used the electric pencil sharpener. That is when everything went black from Malden to Winfield.

How Many Books Can A Book Counter Count?

In an effort to clean up its corner of the statewide on-line union catalog, WVLC Reference Services, in conjunction with Rich Young of WVLC Technical Services, has devised a plan whereby only books actually owned by the library will be listed in the catalog. Hope of return for books years overdue or missing will be abandoned. Only those books verified by sight and touch will maintain the unique "HW" code on the system. Books deemed useless by age, condition, or lack of bibliographic records will be discarded. To date, the non-circulating collection has been inventoried. The 80,000 or more circulating titles will present more, but not unsurmountable logistical problems.

MLS Students Endow Reference Library

A unique group of West Virginia students who have received Masters of Library Science degrees from the University of South Carolina via distance learning technology are recognizing the extraordinary contribution of the West Virginia Library Commission Reference Library to their accomplishments by dedicating 20% of all yearly salaries over \$50,000 to the library. Flabbergasted librarians at the Commission are unsure as to how the monies will be spent. A special edition of the West Virginia Periodicals Index for the years 1983-1986 has been mentioned as a possibility.

Family Matters Matters

A legislator in one of the rural counties who recently accessed the Family Matters information and referral database through a terminal at her local library discovered the exact service she needed. As a result of this experience, the database has a much better chance of being securely and permanently funded. Chab Guthrie, database manager, was unavailable for comment.