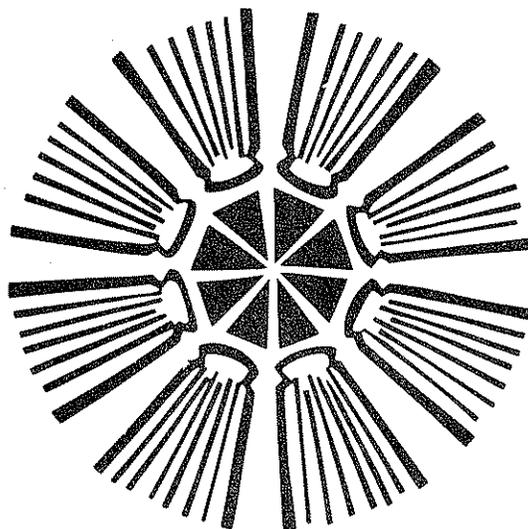


# **1978 ANNUAL REPORT**

## **West Virginia Library Commission**



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# **Commission Members**

**C. E. CAMPBELL BEALL • MARTINSBURG  
CHAIRMAN**

**TOM POTTER • CHARLESTON  
MARTHA TROCIN • HUNTINGTON  
ANITA RANNELLS • ROMNEY  
FAE ABPLANALP • CHARLESTON**

# STAFF

## **FREDERIC J. GLAZER, DIRECTOR**

### ● **ADMINISTRATION**

Assistant to the Director - **R. David Childers**  
Chief Field Consultant - **E. Frances Jones**  
Personnel Officer - **Louise Young**  
**Jonnie Blackburn**  
**Jo Ann Kittlinger**  
**Rita Hunt**

### ● **FIELD SERVICES**

HEAD - **E. Frances Jones**  
Librarian - **Monty Baker**  
Librarian - **Donna Calvert**  
Librarian - **Shirley Smith**  
**Judy Sisson**  
**Betty Meadows**  
**Mary L. Hudson**  
**Denise Cottrill**  
**Charlie Hayth**  
**Quincy Adams**  
**David Painter**  
**Clifford Richards**  
**Garry Greenwood**

### ● **REFERENCE**

HEAD - **Karen Goff**  
Documents Librarian - **Edward Magulre, II**  
Circulation - **Eleanor Hudson**  
**Herbert Beckett**  
**J. D. Waggoner**  
**Mary Hogue**  
**Denise Lowe**

### ● **PUBLIC LIBRARY SUPPORT SERVICES EXPOSURE!**

HEAD - **Carol Bryan**  
Print & Supply Manager - **Lee Soard**  
Photographer - **Ross Taylor**  
**Kathy Knapp**  
**Steve De Berry**  
**Roger Deem**

### ● **SERVICES TO STATE INSTITUTIONS**

HEAD - **Elizabeth Stultz**  
**Sue Hawkinberry**  
**Donald Hansen**  
**Westey Duncan**  
**Christine Earles**  
**Terri Arman**

### ● **TECHNICAL SERVICES**

HEAD - **Judith Prosser**  
ACQUISITIONS - **Jo Anne Cooke**  
**Frances Stone**  
**Vicki Shamblen**  
**Shella Knuckles**  
**Eleanor Hardman**  
**Elaine Britt**  
**Anna Hoicombe**  
**Anna Ratliff**  
**Terri Fink**  
**Sharon Maskins**  
**Debra Smith**  
**Norma Osborne**  
**Carol Drake**

### **INTERLIBRARY LOAN**

**Rich Young**  
**Julia Reynolds**  
**Jane Cruise**  
**Mary Kyle**  
**Nina Mirzakhani**  
**Margo Penn**  
**Susan Kincaid**

### ● **SERVICES TO THE BLIND AND PHYSICALLY HANDICAPPED**

HEAD - **Mortenzia Rapking**  
**Larry Kennedy**  
**John J. Corrigan, Jr.**  
**Terry LeFevre**  
**Carol Miller**  
**Barbara Williamson**  
**Debbie Mains**  
**Joe Ferrell**

### ● **AUDIO-VIDEO SERVICES**

HEAD - **John Calvert**  
**David H. Shouldis**  
**Mikhail Zlobinsky**

### ● **FILM SERVICES**

HEAD - **Steve Christo**  
**Claudia Blackburn**  
**Louella Beltz**  
**Stephen Wiseman**  
**Bill Hambleton**  
**Patricia Willis**

# OVERVIEW

The progress of library service from the Commission continued to accelerate in 1977-78 keeping up with our expectations to satisfy the information needs of our state. It is our view that our information resources are as important to the continuation of our free society as are the natural resources to the planet's preservation. Consideration must be given to the role of libraries as the Information Utility in Twentieth Century America. All West Virginians, regardless of geographic location or economic condition of their county, have a right to the information needed to better their lives, improve their earning opportunities, and to continue their education. It is reasonable to expect government to provide this information resource freely to all through the one and only agency capable of doing so: The Public Library.

Through an ambitious building program, such places as Burnsville, Craigsville, Marsh Fork, Paw Paw, Glasgow, Baker, Brandywine, Circleville, Gilbert, Inwood, Rupert, Valley Head, Blacksville, Mannington, and Ansted, only to mention a few, received new library buildings. But our libraries are more than bricks, mortar, structural steel and hard lumber. Our libraries are known by the products they dispense: Information, education, culture, recreation, and leisure time pursuits. Materials supportive of these services are available in traditional print formats: Books, periodicals, newspapers and the new educational communication tools made available in micro formats, video and audio cassettes and the storage and retrieval capabilities of the computer.

Now, in the early years of the last quarter of this century, West Virginia is in the van guard in meeting the library needs of all citizens of the State. We are leaving the vestiges of the Nineteenth Century Carnegie Building and the outdated philosophic modes of library services. All eight service divisions of the Commission are recognized nationally for leadership in the extension and expansion of library services. We invite you to share our past activities in the services which we take pride in reporting.

## R. David Childers

CHRISTMAS IN JULY! That's what it was for sixteen (16) communities who anxiously awaited the decisions of the West Virginia Library Commission at its July 15, 1977 meeting.

The setting for the meeting (Twin Falls State Park) was peaceful, but the task that lay before the members was monumental. With only the fifteenth day of the new fiscal year at hand, they were to consider library board requests totalling \$1,146,586 and there were indications from three other communities that they were planning to requisition State Construction Funds totalling an additional \$1,400,000. The task: "How do you satisfy requests for \$2,546,586, with only a \$1,000,000 appropriation for the current year, and no funds carried forward from the previous year?" The first step in the process of elimination was simple - consider only those communities which had local matching funds on hand and ready to proceed immediately. This step quickly eliminated \$1,400,000 as Grafton, Union and Keyser were temporarily postponed. The second step in the process was to fund, to the extent necessary, those libraries which qualified for 100% funding. Step Two required \$250,000. Grant of \$49,500 each for Instant Libraries at Cowen and Glenville, and a reduction from \$154,000 to \$151,000 for Outpost Libraries, (which are described in detail later in this report,) at Alderson, Baker, Davy, Hillsboro, Huttonsville, Iaeger, Inwood, Marlowe, Northfork, Rupert and Valley Head. To begin Step Three, the Commission had \$750,000 to fill five requests totalling \$893,586. The final decision was: 1. Fund \$2,000 of the \$3,000 request from Webster-Addison, since this relatively inexpensive project would allow the library to utilize an additional 1,250-square-feet of space, 2. Approve the request of \$27,196 from Stonewall Jackson regional Library to purchase part of the equipment for a new building which cost \$750,000, and was funded under the Economic Development Act, and 3. Fund the project requests from Mary H. Weir, South Charleston, and Hardy County Public Libraries by allocating the remaining \$713,000 on approximately the percentage that each applicant's request for State funding bore to the total requested from all three. A slight advantage was given to Hardy County and Mary H. Weir, since neither had previously received State Construction Funds. Consult Table II for the amounts allotted to each.

The Commission continued to prove its ability to be flexible and adaptable to library needs of all size communities. With most major population centers having received new or expanded facilities, medium-size communities being served by the thirty-two approved "Instant" libraries, the Commission turned its attention toward small "crossroad" communities which either had no service or were receiving minimal bookmobile service.

The "attention" came in the form of the "Outpost" library. A twelve-foot by forty-foot modular, truly portable building. The building has a "pitched" roof, and rough-sawn exterior siding similar to the exterior of the Instant Library. It is being built with fuel economy as a high priority. It has nine inches of insulation in the ceiling, six inches in the floor and an equivalent of six inches in the side walls. It comes complete with carpeting, heating and cooling system, built-in shelving, steps, ramps to accommodate handicapped patrons, hot water heater and complete toilet facilities. After the building is placed on its foundation, it is further equipped with a librarian's desk and chair, three round reading tables, twenty-four sled base stack chairs, movie projector, screen, projector cart, paperback book rack, dictionary stand and cabinets for card catalog use. The average cost of the unit, completely equipped and delivered on-site is \$15,100. This cost does not include cost of site, foundation and utility hookups, which are the responsibility of each community. Local community costs vary from \$2,000 - \$3,000 each.

This concept has received nationwide recognition, with dedication ceremonies for the first three units held on September 22, 1977. The first unit, at Baker, was dedicated by Governor John D. Rockefeller IV.

# Library Construction

**TABLE I**  
**APPROPRIATIONS OF STATE FUNDS**  
**Public Library Construction**  
**1970 - 1978**

|              |                    |
|--------------|--------------------|
| 1970         | \$ 500,000         |
| 1971         | 0                  |
| 1972         | 250,000            |
| 1973         | 700,000            |
| 1974         | 1,250,000          |
| 1975         | 1,500,000          |
| 1976         | 1,500,000          |
| 1977         | 1,500,000          |
| 1978         | 1,000,000          |
| <b>TOTAL</b> | <b>\$8,200,000</b> |

**TABLE II**  
**PROJECTS APPROVED IN 1978**

| PROJECT NAME                       | PURPOSE      | LOCAL            | STATE              | TOTAL              |
|------------------------------------|--------------|------------------|--------------------|--------------------|
| Northern Hancock, Chester          | Addition     | \$ 30,000        | \$ 15,000          | \$ 45,000          |
| Webster-Addison                    | Addition     | 450              | 2,000              | 2,450              |
| Cowen                              | Instant      | 0                | 49,500             | 49,500             |
| Glennville                         | Instant      | 0                | 49,500             | 49,500             |
| Mary H. Weir                       | Addition     | 184,500          | 315,000            | 499,500            |
| South Charleston                   | Addition     | 88,885           | 213,000            | 301,885            |
| Hardy County, Moorefield           | New Facility | 97,500           | 200,000            | 297,500            |
| Stonewall Jackson Regional Library | Furniture*   | 46,804           | 27,196             | 74,000             |
| Alderson                           | Outpost      | 2,000            | 14,288             | 16,288             |
| Baker                              | Outpost      | 2,000            | 13,991             | 15,991             |
| Davy                               | Outpost      | 3,000            | 14,806             | 17,806             |
| Hillsboro                          | Outpost      | 2,000            | 14,178             | 16,178             |
| Huttonsville                       | Outpost      | 2,000            | 14,102             | 16,102             |
| laeger                             | Outpost      | 3,000            | 14,723             | 17,723             |
| Inwood                             | Outpost      | 2,000            | 13,629             | 15,629             |
| Marlowe                            | Outpost      | 2,000            | 13,629             | 15,629             |
| Northfork                          | Outpost      | 3,000            | 14,671             | 17,671             |
| Rupert                             | Outpost      | 2,000            | 14,254             | 16,254             |
| Valley Head                        | Outpost      | 2,500            | 14,110             | 16,610             |
| <b>TOTALS</b>                      |              | <b>\$473,639</b> | <b>\$1,027,577</b> | <b>\$1,501,216</b> |

\*Overrun on initial equipment for new building constructed under Public Works Act.

**TABLE III**  
**FACILITIES COMPLETED IN 1978**

| PROJECT                       | POPULATION SERVED | GROSS SQ. FT. | CONST. COST        | FURNITURE        | SITE             | ARCHITECT & OTHER COSTS | TOT. PROJECT COST  | STATE              | FEDERAL          | LOCAL            | OPEN TO PUBLIC |
|-------------------------------|-------------------|---------------|--------------------|------------------|------------------|-------------------------|--------------------|--------------------|------------------|------------------|----------------|
| Alderson                      | 1,500             | 480           | \$14,515           | \$1,423          | Leased           | \$350                   | \$16,288           | \$14,288           | 0                | \$2,000          | Sept 22 1977   |
| Baker                         | 1,000             | 480           | 14,218             | 1,423            | Leased           | 350                     | 15,991             | 13,991             | 0                | 2,000            | Sept 22 1977   |
| Clendenin                     | 1,438             | 2,640         | 44,437             | 13,038           | 60,000           | 4,350                   | 121,825            | 24,000             | 39,700           | 58,125           | Feb 15 1978    |
| Davy                          | 1,200             | 480           | 16,033             | 1,423            | Leased           | 350                     | 17,806             | 14,806             | 0                | 3,000            | Dec 15 1977    |
| Dunbar                        | 13,000            | 8,550         | 382,100            | 53,529           | 72,410           | 21,781                  | 529,820            | 250,000            | 204,292          | 75,528           | Jan 16 1978    |
| Hillsboro                     | 500               | 480           | 14,405             | 1,423            | Leased           | 350                     | 16,178             | 14,178             | 0                | 2,000            | Oct 9 1977     |
| Huttonsville                  | 500               | 480           | 14,329             | 1,423            | Leased           | 350                     | 16,102             | 14,102             | 0                | 2,000            | June 4 1977    |
| laeger                        | 1,200             | 480           | 15,950             | 1,423            | Gift             | 350                     | 17,723             | 14,723             | 0                | 3,000            | Dec 1 1977     |
| Cheat Lake (Morgantown)       | 3,500             | 1,250         | 49,683             | 7,500            | Leased           | 2,100                   | 59,283             | 27,540             | 0                | 31,743           | Sept 1 1977    |
| New Martinsville              | 20,000            | 8,100         | 357,112            | 55,872           | 36,824           | 23,081                  | 472,889            | 215,000            | 105,000          | 152,889          | Aug 30 1977    |
| Mason County (Point Pleasant) | 25,000            | 10,000        | 494,344            | 43,728           | Gift             | 46,928                  | 585,000            | 200,000            | 265,000          | 120,000          | June 1 1978    |
| Richwood                      | 11,000            | 5,476         | 295,942            | 41,902           | Gift             | 22,156                  | 360,000            | 130,000            | 125,000          | 105,000          | June 30 1978   |
| Rupert                        | 1,200             | 480           | 14,481             | 1,423            | Leased           | 350                     | 16,254             | 14,254             | 0                | 2,000            | Oct 1 1977     |
| Valley Head                   | 500               | 480           | 14,337             | 1,423            | Leased           | 350                     | 16,110             | 14,110             | 0                | 2,000            | Sept 22 1977   |
| War                           | 500               | 1,250         | 47,028             | 4,618            | Gift             | 2,000                   | 53,646             | 49,056             | 0                | 4,590            | June 1 1978    |
| Williamstown                  | 3,000             | 1,350         | 48,317             | 5,148            | 6,000            | 2,000                   | 61,465             | 51,615             | 0                | 9,850            | Dec 19 1977    |
| <b>TOTALS</b>                 | <b>87,038</b>     | <b>42,456</b> | <b>\$1,837,231</b> | <b>\$236,719</b> | <b>\$175,234</b> | <b>\$127,196</b>        | <b>\$2,376,380</b> | <b>\$1,061,663</b> | <b>\$738,992</b> | <b>\$575,725</b> |                |
| War                           | 2,500             |               |                    |                  |                  |                         |                    |                    |                  |                  |                |

| PROJECT NAME          | KEY      | POPULATION       |                     |                    | STATE              | FEDERAL             | TOTAL |
|-----------------------|----------|------------------|---------------------|--------------------|--------------------|---------------------|-------|
|                       |          | SERVED           | LOCAL               |                    |                    |                     |       |
| Kanawha County        | C        | 229,515          | \$1,580,814         | 0                  | \$ 436,510         | \$2,017,324         |       |
| Hampshire             | C        | 11,710           | 94,670              | 0                  | 207,777            | 302,447             |       |
| Barboursville         | C        | 13,908**         | 66,164              | 1,767              | 128,095            | 196,026             |       |
| Martinsburg           | C        | 36,536           | 224,578             | 0                  | 400,322            | 624,900             |       |
| Calhoun County        | C        | 7,046            | 20,801              | 0                  | 75,055             | 95,836              |       |
| Kingwood              | C        | 6,000            | 54,211              | 0                  | 180,921            | 235,132             |       |
| Elkins                | C        | 8,283            | 63,052              | 2,532              | 132,153            | 197,737             |       |
| South Charleston      | C        | 16,333**         | 229,012             | 213,000            | 310,891            | 752,903             |       |
| Ohio County           | C        | 64,197           | 1,043,352           | 0                  | 524,994            | 1,568,346           |       |
| Brooke County         | C        | 28,940           | 79,022              | 69,608             | 110,392            | 259,022             |       |
| St. Albans            | R        | 14,256**         | 35,762              | 98,785             | 44,253             | 178,800             |       |
| Ravenswood            | C        | 11,332           | 69,256              | 88,001             | 89,599             | 246,856             |       |
| Ripley                | C        | 9,571            | 66,235              | 88,000             | 89,600             | 243,835             |       |
| Bluefield             | C        | 63,206           | 135,600             | 326,299            | 216,101            | 678,000             |       |
| Clarksburg            | C        | 73,028           | 1,018,971           | 395,000            | 427,000            | 1,840,971           |       |
| Putnam County         | C        | 26,626           | 190,184             | 223,000            | 107,000            | 520,184             |       |
| Raleigh County        | C        | 70,080           | 500,000             | 757,000            | 448,855            | 1,705,855           |       |
| Pleasants County      | C        | 7,274            | 77,560              | 109,450            | 0                  | 187,010             |       |
| Boone County          | R        | 25,118           | 27,738              | 105,000            | 0                  | 132,738             |       |
| Blacksville           | I        | 9,500            | 23,000              | 11,320             | 0                  | 34,320              |       |
| Hamlin                | I        | 10,000           | 38,515              | 44,621             | 0                  | 83,136              |       |
| Buffalo Creek         | I        | 17,000           | 38,000              | 33,579             | 0                  | 71,579              |       |
| Parkersburg (South)   | 18,000** | 21,000           | 11,685              | 0                  | 32,685             |                     |       |
| Webster Springs       | I        | 6,000            | 12,000              | 31,741             | 0                  | 43,741              |       |
| Shinnston             | R        | 2,576**          | 24,000              | 4,580              | 0                  | 28,580              |       |
| Parkersburg           | C        | 86,818           | 1,177,101           | 620,000            | 450,000            | 2,247,101           |       |
| Chester               | I        | 5,000            | 43,000              | 30,253             | 0                  | 73,253              |       |
| Chester               | I        | 5,000            | 43,000              | 30,253             | 0                  | 73,253              |       |
| Cross Lanes           | I        | 5,000**          | 45,000              | 14,300             | 0                  | 59,300              |       |
| Fort Gay              | I        | 5,000            | 0                   | 30,624             | 0                  | 30,624              |       |
| Gassaway              | I        | 7,600            | 3,500               | 32,887             | 0                  | 36,387              |       |
| Mannington            | R        | 2,747            | 7,000               | 4,200              | 0                  | 11,200              |       |
| Paden City            | I        | 5,612            | 3,500               | 30,964             | 0                  | 34,064              |       |
| Parsons               | I        | 4,854            | 0                   | 32,666             | 0                  | 32,666              |       |
| Rainelle              | I        | 10,000           | 13,500              | 31,642             | 0                  | 45,142              |       |
| Sophia                | I        | 6,000**          | 30,200              | 12,342             | 0                  | 42,542              |       |
| Roane County          | C        | 14,111           | 151,568             | 282,764            | 217,236            | 651,568             |       |
| New Martinsville      | C        | 20,314           | 152,889             | 215,000            | 105,000            | 472,889             |       |
| Richwood              | C        | 11,276           | 105,000             | 130,000            | 125,000            | 360,000             |       |
| Mason County          | C        | 24,306           | 120,000             | 200,000            | 265,000            | 585,000             |       |
| Vienna                | C        | 11,549**         | 161,955             | 167,018            | 0                  | 328,973             |       |
| Grant County          | R        | 5,000            | 0                   | 18,000             | 0                  | 18,000              |       |
| Hardy County          | C        | 3,307            | 97,500              | 203,000            | 0                  | 300,500             |       |
| Mason                 | I        | 3,000**          | 3,000               | 35,000             | 0                  | 38,000              |       |
| Princeton             | R        | 7,253**          | 0                   | 5,950              | 0                  | 5,950               |       |
| Terra Alta            | R        | 4,111            | 1,000               | 7,209              | 0                  | 8,209               |       |
| Elk Valley            | R        | 22,139**         | 67,139              | 44,800             | 0                  | 111,939             |       |
| Ansted                | I        | 5,000            | 0                   | 33,404             | 11,012             | 44,416              |       |
| Bolivar-Harpers Ferry | I        | 2,000            | 0                   | 31,241             | 13,747             | 44,988              |       |
| Burnsville            | I        | 3,000            | 0                   | 36,776             | 6,935              | 43,709              |       |
| Chapmanville          | I        | 2,000            | 0                   | 30,308             | 13,910             | 44,218              |       |
| Cheat Lake            | I        | 2,500            | 31,743              | 27,540             | 0                  | 59,283              |       |
| Clendenin             | R        | 1,438**          | 75,825              | 24,000             | 22,000             | 121,825             |       |
| Craigsville           | I        | 5,000            | 1,600               | 33,908             | 12,023             | 47,531              |       |
| Dunbar                | C        | 9,151**          | 279,820             | 250,000            | 0                  | 529,820             |       |
| Fairmont              | R        | 26,093           | 0                   | 4,200              | 0                  | 4,200               |       |
| Green Bank            | I        | 3,000            | 6,000               | 47,241             | 2,107              | 55,348              |       |
| Marsh Fork            | I        | 5,000**          | 17,623              | 14,330             | 11,915             | 43,868              |       |
| Welch                 | R        | 4,149            | 0                   | 950                | 0                  | 950                 |       |
| Middlebourne          | I        | 1,000            | 0                   | 28,880             | 15,115             | 43,995              |       |
| Mulens                | R        | 2,967            | 0                   | 13,000             | 0                  | 13,000              |       |
| Oak Hill              | R        | 4,738            | 85,000              | 203,022            | 0                  | 288,022             |       |
| Paw Paw               | I        | 1,000            | 0                   | 33,018             | 12,377             | 45,395              |       |
| Peterstown            | I        | 1,000            | 0                   | 30,641             | 11,851             | 42,492              |       |
| Pine Grove            | I        | 1,000            | 0                   | 28,860             | 15,010             | 43,870              |       |
| War                   | I        | 2,004            | 4,990               | 49,056             | 0                  | 53,646              |       |
| Weirton               | C        | 27,131           | 199,500             | 533,000            | 0                  | 532,500             |       |
| Williamstown          | I        | 2,743**          | 45,025              | 16,440             | 0                  | 61,465              |       |
| Barrett-Wharton       | I        | 1,000**          | 10,000              | 37,037             | 0                  | 47,037              |       |
| Cabell County         | C        | 106,918          | 2,091,020           | 1,509,980          | 0                  | 3,601,000           |       |
| Doddridge County      | R        | 6,389            | 5,000               | 20,000             | 0                  | 25,000              |       |
| Glasgow               | R        | 1,200**          | 0                   | 5,600              | 0                  | 5,600               |       |
| Milton                | C        | 1,600**          | 300,000             | 190,020            | 0                  | 490,020             |       |
| Summers County        | R        | 13,213           | 0                   | 11,654             | 0                  | 11,654              |       |
| White Sulphur Springs | R        | 2,400            | 0                   | 6,000              | 0                  | 6,000               |       |
| Cowen                 | I        | 1,500            | 0                   | 49,222             | 0                  | 49,222              |       |
| Glennville            | I        | 3,000            | 5,000               | 52,500             | 0                  | 57,500              |       |
| Alderson              | O        | 1,500            | 2,000               | 14,288             | 0                  | 16,288              |       |
| Baker                 | O        | 1,000            | 2,000               | 13,991             | 0                  | 15,991              |       |
| Davy                  | O        | 1,200            | 3,000               | 14,806             | 0                  | 17,806              |       |
| Hillsboro             | O        | 500              | 2,000               | 14,178             | 0                  | 16,178              |       |
| Huttonsville          | 500      | 2,000            | 14,102              | 0                  | 16,102             |                     |       |
| laeger                | I        | 1,200            | 3,000               | 14,723             | 0                  | 17,723              |       |
| laeger                | O        | 1,200            | 3,000               | 14,723             | 0                  | 17,723              |       |
| inwood                | O        | 1,000**          | 3,000               | 13,206             | 0                  | 16,206              |       |
| Marlowe               | O        | 1,000**          | 3,000               | 13,206             | 0                  | 16,206              |       |
| Northfork             | O        | 1,200            | 3,000               | 14,671             | 0                  | 17,761              |       |
| Northfork             | O        | 1,200            | 3,000               | 14,671             | 0                  | 17,761              |       |
| Rupert                | O        | 1,200            | 2,000               | 14,254             | 0                  | 16,254              |       |
| Valley Head           | O        | 500              | 2,000               | 14,110             | 0                  | 16,110              |       |
| Sissonville           | I        | 1,000**          | 35,000              | 18,500             | 0                  | 53,500              |       |
| Buckhannon            | R        | 10,000           | 750,000             | 27,196             | 0                  | 777,196             |       |
| <b>TOTALS</b>         |          | <b>1,176,820</b> | <b>\$11,886,095</b> | <b>\$7,916,516</b> | <b>\$5,259,734</b> | <b>\$25,042,345</b> |       |

**FEDERAL FUNDS**  
LSCA . . . . . \$2,055,073  
ARC . . . . . 3,058,661  
PWEDA . . . . . 126,000  
**\$5,239,734**

\*\*These population figures are included in another project within this listing and have not been duplicated in the total

**KEY**  
**C** - Complete project eligible for, but limited to, site acquisition, construction, furniture, architectural fees, etc (28)  
**I** - Instant Library (32)  
**O** - Outpost Library (11)  
**R** - Remodel, Refurbish and/or addition (18)

**TABLE IV**  
**PUBLIC LIBRARY CONSTRUCTION**  
**IN WEST VIRGINIA**  
**FY 1965 - FY 1978**

## E. Frances Jones

38 Libraries Visited  
17 Meetings with Local Boards and Committees  
2 Issues of the Newsletter  
Gifts & Exchange - 14,117 volumes

### LIBRARY USE GROWS

This year the public reaped a harvest resulting from a steady improvement in funding and availability of some additional personnel...The gain in circulation statewide was 506,829. This represented a 8.8% increase equalling 3.25 loans per person. Public library holdings grew by 124,986 volumes, bringing the per capita holdings to 1.47 volumes.

All areas of support improved, with receipts exceeding seven-and-one-half-million. Fifty-seven libraries received municipal grants of \$1,005,727; fifty-eight libraries funded by County Courts at \$1,506,961; Boards of Education assisted thirty-four libraries with \$981,146, and sixty-four libraries were awarded State and Federal Grants-in-Aid, totalling \$2,927,356; income from Federal revenue Sharing grew almost three percent, coming to \$461,470.

### CETA OFFSETS EFFECT OF INFLATION

Inflation, like mice in the silo, nibbled away at the gains which might have been much more dramatic. Current expenses jumped up three percent to cover the spiraling costs of utilities, though \$600,000 more was budgeted for personnel. This went primarily to cover the costs of salary increases. Sixty-nine more workers were added, showing a twelve percent increase in staff positions. What then saved the day? Why, CETA, the comprehensive employment training act. Unfortunately, the positions were sometimes acquired to cover existing personnel which were placed on a training status. The additional assistance, however, did staff busy loan desks and new outreach activities.

### RESURGENCE OF COMMUNITY PRIDE

The efficient little Outpost building, nine of which opened during the fiscal year, made a definite contribution to the rosy circulation picture. In the Express Area, Outposts replaced trailer stops at Alderson, Rupert and Hillsboro. Outposts also replaced old bookmobiles at Baker and Valley Head. Outpost buildings created new libraries at Huttonsville in Randolph County, and at Jaeger and North Fork in McDowell County. At Davy, where the library was formerly located in a City building which was destroyed by fire, a modular outpost was squeezed onto a hilltop site to restore service.

The more glamorous instant shell continued to attract communities where larger operating budgets could be found. Three new shells were dedicated at Harpers Ferry, War and Williamstown. A trio of new buildings were readied for use. Ten-thousand-dollar grants were invested in improvement of the basic book collections at New Martinsville, where the new building opened in October, and at Point Pleasant and Richwood, where occupancy was planned early in the fiscal year.

Though most of the new libraries were housed in new buildings, this was not true of all the neophytes. A new county library opened in Hinton in a refurbished bank building. Incorporated as the Summers County Library, it received equal support from the County Court, the Board of Education, and the City of Hinton, with an operating budget of \$15,000. In Montgomery, the Fayette County Library gave birth to a new branch located in a multipurpose building. This remodeled school building. This remodeled school building, adjacent to the business district, will also house most city functions. In McDowell County, Dan Reasor brought forth a fifth library in the course of a year's time by rescuing a library in a community action program in Bradshaw and converting it into a branch.

Several projects during the year contributed to the regeneration of pride by old timers in their communities. Russell Foster initiated county history projects in each county of the Alpha Region, employing county historians through CETA.

### GIFTS AND EXCHANGE...A NEW SERVICE - Monty Baker

On July 1, 1977, the Library Commission started a new service entitled "Gifts and Exchange." Located on the Science and Cultural Center's fourth floor is an area designated to hold discards, duplicates and gift books which are unwanted for library collection development by other libraries. Libraries in West Virginia and those contacted outside this State in Ohio, Florida, Kansas, Illinois, Pennsylvania

and Indiana have contributed heavily to the program of getting as much quality material into other collections as it is needed.

In order to save librarians' time and money, exchange lists were sent to all libraries in the State and those outside the State, as mentioned above. Each librarian who wished to select books from these lists returned them with their notations made. All books and mailing costs are free. In addition to this, along with the first list, an Inventory sheet with in- and out-of-print needs was sent out and returned from librarians who showed a concern from titles with a high priority. To the astonishment of many, Gifts and Exchange was able to turn up several titles thought to be lost or forgotten. Many of the books are not to be found in catalogs or reprint houses, making the Exchange's holdings more important.

From the first list mailed August, 1977, to June, 1978, one can readily see that each list attracted a great number of libraries who wished to participate. After each list had expired, less than 10% of the books remained unselected. The first list was devoted entirely to biography; and, from that list to the present one, a balanced selection of all kinds of fiction, scholarly and general non-fiction, a few children's books and paperbacks have been used. Many librarians' letters tell us how much they have appreciated the fine selections on each list and the saving it has brought to their book budget this fiscal year.

The success of continuing the exchange lists is largely dependent on books from other libraries and private donations. Throughout the year, librarians have unselfishly sent their unwanted duplicates, discards and gift books to the Exchange Division for others to share in the plan to send them to libraries needing them. Up to this point, the books were either destroyed or sold in book sales. Our totals indicated that 14,000 books were received from other libraries, and over 6,300 were mailed out. While most gift and exchange departments operate with three to five people, our exchange section has one full-time professional and a Library Page one-half day per week.

Throughout the year, a considerable number of scholarly and highly popular magazines were received by the new division also. A few records--old and popular and new--came to us. Because so many librarians have discovered that their periodicals are being destroyed through heavy use or theft, replacements at the Commission are being sought after more intensely.

A large proportion of the books received come from out-of-state each week. Most of the libraries have expressed that they would rather send their extra books to us than sell or destroy them. I can only say that our libraries in West Virginia have benefitted greatly from the gifts out-of-state. Since most of the librarians we exchange with are in colleges and universities outside this State, we receive a wide range of scholarly material and general fiction which is quite usable.

One particularly rewarding aspect of the new exchange program exists in giving away books on West Virginia History. The Commission's exchange has provided numerous books on our State's history to as many libraries as possible, but because the need is so great and quantity low, only a few libraries can receive these rare and scarce books. At the annual Marshall Institute (a training program for new people in librarianship) eighteen books (both common and scarce) on West Virginia History were given away by a drawing. Most of the titles will be added to collections having little on our cultural past.

As the year passed, more librarians became acquainted with the Gifts and Exchange Service, and nineteen came to Charleston to visit our holdings. Everyone was really surprised when we turned up some of the more difficult books on West Virginia and other subjects.

To supplement our gift area, I visited the surplus division of the Library of Congress and had sent to us eleven large boxes containing books that all libraries have had the chance to enjoy. I discovered this year that, in addition to the public libraries, several colleges do not have the funds to buy some of the expensive bibliographic tools which I found at the Library of Congress and from other colleges' discards. Much of what was being thrown away is now being given to us; and in turn, sent to places not having the budget to purchase such tools as the monthly NUC LC Films listing, five-year accumulated NUC and many more too numerous to list here.

From my personal experience, I have never found it more rewarding than to hear the excitement of librarians when they said they found the exact titles they needed.

## **BOOK EXPRESS OFFICE**

5 New Libraries Opened  
88 Staff Visits to Libraries  
42,000 Volumes Shipped to Libraries  
35,768 Statewide Borrower's Cards Issued

## **FROM MOBILE LIBRARY TO FIXED FACILITY**

As bookmobiles phase out, it takes two to three years to create replacement facilities and re-educate the patron to a new mode of service. The thirty-one percent gain in circulation in the libraries of the Express Area registered the public approval of the new walk-in facilities. An additional factor was the new designate status of four counties formerly serviced by Mobiles. Four counties - Boone, Fayette, McDowell and Wyoming - had developed local library budgets which met State Aid requirements and hired fully accredited professional librarians. No doubt, the pride in running their own shows resulted in operating a more aggressive program. Designates receive their State Aid for the library directly and it always produces more adequate funding.

## **NEW INSIGHTS FROM CONFERENCES**

Members of the Library Commission toured the State explaining their viewpoints and how they operate. The meeting, held in July at Twin Falls State Park, was well attended and gave the librarian in a typical coal county a chance to query policy makers and the commissioners the opportunity to meet some trustees and libraries who do not get to the Capitol city frequently.

In October, three representatives of the Commission attended a conference on "Rural Volunteerism" at Virginia Polytechnical Institute in Blacksburg, Virginia. A display and slide show using the theme "Volunteers Can Move Mountains" had been prepared with our Exposure! Division's assistance. Participants returned with convictions that training and motivation were fundamental aspects of a good volunteer corp. They were also intrigued by the suggestions that all volunteers should have a contract with the agency for which they work...then both employer and volunteer know what is expected and mutual respect is achieved.

In early November, at the annual meeting of the Library Association, a special session was arranged for library trustees which provided general orientation by Chairman Sam Harshbarger and Commissioners Campbell Beall and Tom Potter. Lewis McManus, Executive Secretary of the Public Employees Retirement System, discussed the workings of the system. For the small and new library board, he warned that once a library joins the system, it can't drop out.

On December 1, the Express staff presented a workshop on "Service to the Aging." The program employed films "The Art of Age" and the official film of the American Association of Retired Persons. Kurt Fox from the Wheeling Chapter of AARP discussed the adjustment problems of senior citizens. A panel of representatives from the Welfare Department described government solutions for the aging. A panel of librarians - Russell Foster, Richard Harding, Barry Geesey and Laura Johnson discussed services to the seniors.

In Spencer, senior citizens lunch at the library, and in Franklin, they operate the library. Kanawha County features delivery service to homes and Raleigh County visits nursing homes regularly.

In April, Ross Taylor, Judy Sisson and Frances Jones participated in the Annual Meeting of the Home Demonstration Clubs. Over 500 participants viewed "The Better Life," a slide show at Jackson's Mills. A start was made toward reawakening interest in the Purposeful Reading Program, which the Library Commission has co-sponsored with the Home Demonstration Council for years.

As the need for new libraries abates, the ideas generated by these meetings indicate directions in which the field staff will be engaged in the years ahead...work with Senior Citizens, use of Volunteers and preparation of a new Trustee Manual.

## **INVENTORY OF SERVED AND UNSERVED**

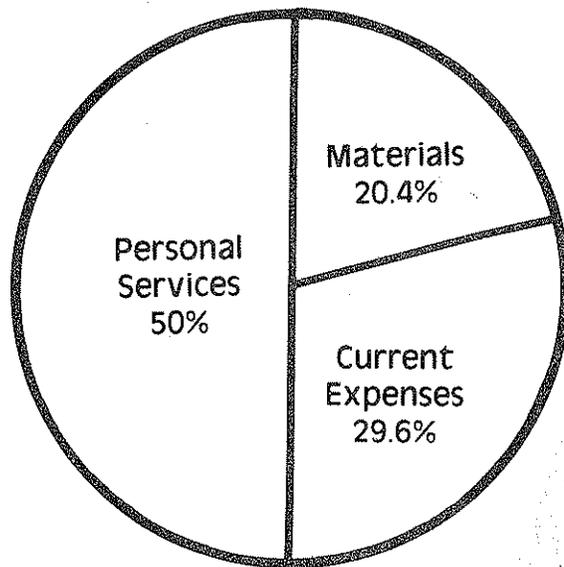
An inventory of population groupings "without access to fixed facilities or regular bookmobile service" is summarized as our first priority for action in field services. There are three locations of the Book Express Area which deserve special attention: The City of Logan and surrounding settlements are without a public library (est. population - 22,460); Boone County's Racine area and Sylvester set-

tlement on Route 3 (Sherman District -- est. population - 6,134) and Lincoln County (Duval District -- est. population - 2,717) and Harts Creek (est. population - 2,892) -- A total of 34,203 residents lacking service in the Book Express Area.

Across the rest of the State, the survey of facility needs, through library directors and extension librarians, turned up the following State residents lacking service: In Monongalia County, Brown's Halleck needs a street-level location for Westover/Suncrest, Everettville and Scott's Run lack service for an estimated population of 6,000; In Preston County, the population in Rowlesburg and environs deserves assistance (est. population - 3,648); In Harrison County, the Ten Mile run area, of which Salem is the center, needs a facility (est. population - 5,427) and Union District, with West Milford as the center (est. population - 2,017) lacks service; In Barbour county, the Baker District, with Belington as the center, needs a street-level facility (est. population - 2,168). The aforementioned locations deserve first-priority attention.

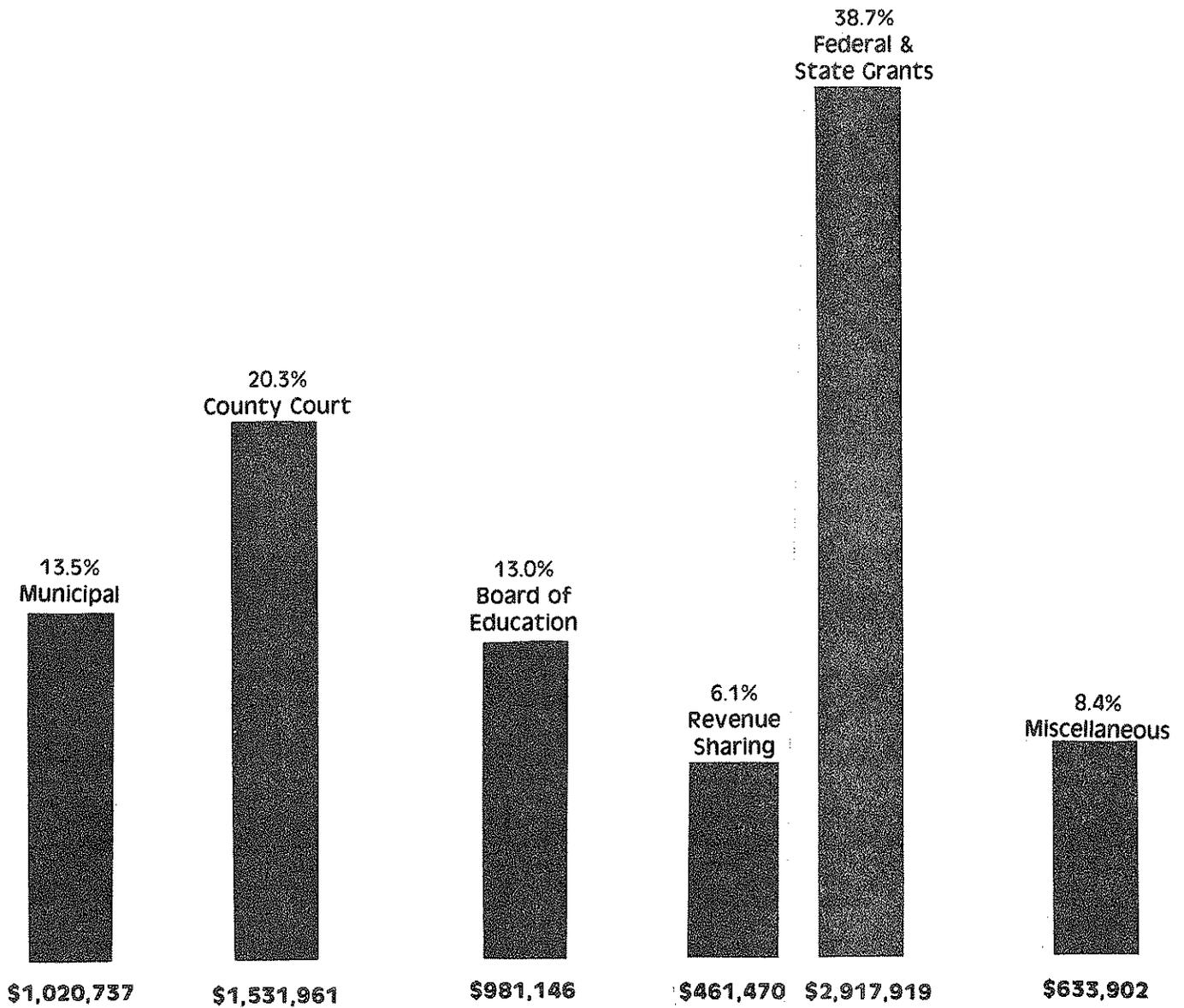
Last year, over one million residents in West Virginia resided in counties served with bookmobiles, but as the mobile unit wears out, and as population areas increase in size, fixed facilities seem more suitable. The following locations deserve first priority: Sissonville and Marmet in Kanawha County; Montcalm in Mercer County; Walton in Roane County and Pennsboro in Ritchie County.

### USE OF THE LIBRARY DOLLAR



| EXPENDITURES      | 1977               | 1978               |
|-------------------|--------------------|--------------------|
| Personal Services | \$2,795,161        | \$3,354,686        |
| Library Materials | 1,105,071          | 1,373,644          |
| Current Expenses  | 1,426,687          | 1,985,793          |
| <b>TOTAL</b>      | <b>\$5,326,919</b> | <b>\$6,714,123</b> |

# SOURCES OF PUBLIC LIBRARY SUPPORT 1977 - 1978



## SERVICES FOR AFFILIATED LIBRARIES

| LIBRARIES BY COUNTY             | VOLUMES LOANED |               |               | STATE-WIDE CARDS |
|---------------------------------|----------------|---------------|---------------|------------------|
|                                 | Special        | Deposit       | Total         | Total            |
| <b>BOONE COUNTY</b>             |                |               |               |                  |
| Barrett-Wharton                 | 8              | 4,550         | 4,558         | 86               |
| Madison                         | 179            | 158           | 337           | 1,221            |
| <b>FAYETTE COUNTY</b>           |                |               |               |                  |
| Fayetteville                    | 120            | 53            | 173           | 0                |
| <b>GREENBRIER COUNTY</b>        |                |               |               |                  |
| Alderson                        | 54             | 4,680         | 4,734         | 427              |
| Lewisburg                       | 149            | 506           | 655           | 435              |
| Rainelle                        | 168            | 726           | 894           | 1,066            |
| Rupert                          | 16             | 4,533         | 4,549         | 519              |
| White Sulphur Springs           | 189            | 625           | 814           | 938              |
| <b>LINCOLN COUNTY</b>           |                |               |               |                  |
| Hamilin                         | 12             | 569           | 581           | 587              |
| <b>LOGAN COUNTY</b>             |                |               |               |                  |
| Chapmanville                    | 114            | 1,304         | 1,418         | 1,375            |
| Man                             | 80             | 565           | 645           | 554              |
| <b>MONROE COUNTY</b>            |                |               |               |                  |
| Peterstown                      | 62             | 1,526         | 1,588         | 486              |
| Union                           | 92             | 418           | 510           | 101              |
| <b>NICHOLAS COUNTY</b>          |                |               |               |                  |
| Craigsville                     | 155            | 588           | 743           | 461              |
| Richwood                        | 15             | 2,109         | 2,124         | 361              |
| Summersville                    | 38             | 373           | 411           | 286              |
| <b>POCAHONTAS COUNTY</b>        |                |               |               |                  |
| Green Bank                      | 76             | 561           | 637           | 409              |
| Hillsboro                       | 67             | 4,676         | 4,743         | 389              |
| Marlinton                       | 45             | 109           | 154           | 0                |
| <b>SUMMERS COUNTY</b>           |                |               |               |                  |
| Hinton                          | 82             | 5,239         | 5,321         | 2,725            |
| <b>WEBSTER COUNTY</b>           |                |               |               |                  |
| Webster Springs                 | 287            | 488           | 775           | 286              |
| <b>WYOMING COUNTY</b>           |                |               |               |                  |
| Mullens                         | 34             | 11            | 45            | 962              |
| Oceana                          | 17             | 988           | 1,005         | 0                |
| Pineville                       | 9              | 3             | 12            | 864              |
| <b>TOTALS</b>                   | <b>2,068</b>   | <b>35,358</b> | <b>37,426</b> | <b>14,538</b>    |
| <b>SERVICE CENTERS</b>          |                |               |               |                  |
| <b>MCDOWELL COUNTY</b>          |                |               |               |                  |
| Welch                           | 21             | 230           | 251           | 0                |
| <b>MERCER COUNTY</b>            |                |               |               |                  |
| Bluefield                       | 0              | 0             | 0             | 0                |
| Princeton                       | 19             | 0             | 19            | 0                |
| <b>RALEIGH COUNTY</b>           |                |               |               |                  |
| Beckley                         | 200            | 0             | 200           | 0                |
| <b>OTHER LIBRARIES</b>          | 1,700          | 0             | 1,700         | 0                |
| <b>HOME DEMONSTRATION CLUBS</b> | 407            | 0             | 407           | 0                |
| <b>PUBLISHER'S EXHIBITS</b>     | 2,500          | 0             | 2,500         | 0                |
| <b>SPECIAL</b>                  | 262            | 0             | 262           | 0                |
| <b>GRAND TOTALS</b>             | <b>7,177</b>   | <b>35,588</b> | <b>42,765</b> | <b>14,538</b>    |

# Reference Library

## Karen Goff

The Reference Library continues to emerge from the fog of obscurity which has enshrouded it for many years. During the past year increasing numbers of state employees, government officials, legislators, students and others have ventured through the mist to discover the services and facilities offered by the Reference Library and its resident intrepid staffers.

Many of these people were formerly unaware of the research capabilities, indeed, even the existence, of the Reference collection. High school, college and graduate students discovered previously untapped resources for term papers and research reports, reveling in the unexpected treasure of extensive microfilm backfiles of newspapers and periodicals. State agency researchers delightedly discovered that a mere phone call to the library could produce everything from a much needed statistic on the median school year completed in Pocahontas County to a biographical sketch of a visiting dignitary to a profile of the national coal industry. Legislators took advantage of the Library's collection of major in-state and national newspapers. Departmental libraries throughout the Capitol Complex sent delegations to explore the various subject strengths of the collection resulting in increased co-operation between departmental libraries and the Reference Library and decreased duplication of materials.

Computer searches increased to the point where patrons had to be reminded that preliminary planning and manual searching were essential of the service for proper utilization.

Underlining the growing awareness of on-line retrieval as a valuable reference tool and the Library Commission's position as an innovator several colleges and private firms examined the WVLC system preparatory to establishing their own access.

Use and awareness of government documents, an area even foggier than the existence of the Reference Library, also began to move out of the shadows. Census statistics, labor statistics, federal regulations, committee hearings, etc. all gained in visibility.

Only in the addition of new titles to the collection was expansion not apparent. Although the processing report indicates that 2,920 books were added to the collection (271 less than last year), this does not reflect the number of titles added since many reference titles are multivolumes. Also, many of the titles added are new editions and updates. It was discovered part way through the year that all but a minuscule portion of the book budget was being devoured by periodical subscriptions and continuations. This was not due to the addition of new titles but rather to the increased cost of library living. The Legislature, upon receiving these facts, immediately increased the materials budget for next year, thus assuring that the Reference Library would continue to maintain a vital, current collection.

The action of the Legislature also stresses the recognition of the Reference Library as a research service of importance to all West Virginia information seekers. The staff, better known as the IRT (Intrepid Reference Staff) knows the capabilities of the collection and the intricacies of vague detail searching extremely well using both traditional and automated procedures.

The combination of the existing talents of the staff and continuous updating of the collection guarantees that the Reference Library will not sink back in to foggy obscurity. Patrons will soon be following a well worn path to our doors.

## MONTHLY USE

| Month          | Books        | Patrons      | New Registrations | Computer Searches |
|----------------|--------------|--------------|-------------------|-------------------|
| July 1977      | 637          | 803          | 72                | 53                |
| August 1977    | 600          | 815          | 85                | 56                |
| September 1977 | 779          | 872          | 107               | 109               |
| October 1977   | 834          | 796          | 91                | 116               |
| November 1977  | 866          | 786          | 109               | 180               |
| December 1977  | 599          | 673          | 59                | 97                |
| January 1978   | 507          | 436          | 68                | 86                |
| February 1978  | 749          | 596          | 69                | 114               |
| March 1978     | 927          | 787          | 102               | 188               |
| April 1978     | 826          | 704          | 102               | 114               |
| May 1978       | 731          | 643          | 68                | 100               |
| June 1978      | 548          | 640          | 89                | 125               |
| <b>TOTALS</b>  | <b>8,603</b> | <b>8,551</b> | <b>1,021</b>      | <b>1,332</b>      |

## GOVERNMENT DOCUMENTS RECEIVED THROUGH DEPOSITORY PROGRAM

|                                      |               |
|--------------------------------------|---------------|
| July 1977                            | 618           |
| August 1977                          | 778           |
| September 1977                       | 748           |
| October 1977                         | 632           |
| November 1977                        | 765           |
| December 1977                        | 735           |
| January 1978                         | 690           |
| February 1978                        | 637           |
| March 1978                           | 739           |
| April 1978                           | 741           |
| May 1978                             | 978           |
| June 1978                            | 949           |
| <b>TOTAL</b>                         | <b>9,010</b>  |
| Additional Serials Received          | 746           |
| Received as Gifts                    | 1,200         |
| <b>TOTAL FEDERAL DOCUMENTS ADDED</b> |               |
| July 1, 1977 - June 30, 1978         | <b>10,956</b> |

## MATERIALS

|                        | 1978   | Increase from 1977 |
|------------------------|--------|--------------------|
| Books                  | 68,146 | 2,920              |
| Mircofilm              | 11,167 | 711                |
| Microfiche             | 18,962 | 1,538              |
| Periodicals/Newspapers | 690    | 5                  |
| Serial Services        | 48     | 2                  |
| Indexes/Abstracts      | 70     | None               |

## CIRCULATION/USE COMPARISON

|                   | 1977  | 1978  |
|-------------------|-------|-------|
| Books Circulated  | 7,045 | 8,603 |
| Number of Patrons | 6,858 | 8,551 |
| New Registrations | 1,191 | 1,021 |
| Computer Searches | 1,052 | 1,332 |

Judith Prosser

## ORDER DEPARTMENT

When you visit the Order Department you may wonder why there is a color dot on the spine of some of the books recently. The dot is part of a system devised to assure that older shipments of books are processed before the new ones.

Each month is assigned a color. As the books arrive, one copy of every set receives a dot signifying its arrival. As the book carts are being loaded for processing, the earliest arrivals are selected first--eliminating the possibility of a title (perhaps a best seller) remaining on the shelf for an indefinite amount of time. This is particularly helpful during a backlog.

As books are received, instead of going immediately to the shelves to await the Catalogers, they are being checked through the shelflist for previous copies received. The titles that have a shelflist will by-pass the Catalogers.

To aid the person checking for the shelflist, a color strip is inserted in the books which the Order Department receiver recognizes as duplicate titles recently received. The person checking for the shelflist seeing this strip knows to look for duplicate copies. Uniting the duplicate titles helps to reduce processing time.

The books found to have shelflists are shelved with the books completed by the Cataloger in a section "ready for processing." Processing loads their carts from this section according to color code. This eliminates the need for the Processing Department to pace their work with the Catalogers and vice versa.

With a hearty book allotment of \$310,158.80 for the various divisions, these modifications--even though moderate--enabled the Order Department to better coordinate its functions with those of the Cataloging and Processing sections. This possibly contributed to the fact that the usual "June 30 backlog" did not develop this year.

## PROCESSING SECTION

It has been a very good production year for the Processing section. Due in part to the stability of the staff, all of the personnel remained for the entire year. The addition of the two HELP program employees to the permanent staff of the department facilitated the section in ending the year with all materials processed and no backlog to bring into the new.

The Commission's master holdings list was converted from author entry order to title order, and the gathering of complete bibliographic data for the materials with only abbreviated information available in the files was started with the ultimate aim being to convert the the entire bank of information into machine readable form for input into the Union Catalog data bank.

The section now sports signs warning of dire consequences for absconding with unprocessed new books, and recordings. The relative ease of access to the department after hours from other parts of the Center and the pristine newness of the materials while housed in the section have led to some loss of materials during the nights and weekends. Short of posting a guard for those hours, or refusing to have the department remain open for after hours cleaning, there seems to be little way to control the problem.

## CATALOGING DEPARTMENT

Those aforementioned little dots have also been of significance to the Cataloging Department. Cataloging now culls and pulls books to be cataloged and, after cataloging, reshelves them in alphabetical order to await processing.

Between culling and pulling sessions, Cataloging managed to visit various small libraries around the state to help with cataloging of gift books and other small problems. We visited Chapmanville, Green Bank, Richwood, and White Sulphur Springs. After each visit, reports were prepared.

Much time was spent at the West Virginia State Policy Academy at Institute, where a specialized classification scheme was prepared and library procedures were set up. We also visited the Governor's Office of Health Services, the Governor's Office of Fuel and Energy, and the Department of Labor, each time attempting to help state personnel cope with their respective library situations.

The catalogers were also privileged to attend a seminar in public relations offered by Civil Service and a demonstration of a computerized retrieval system, the latter at Kanawha County Public

Library. We were participants in a statewide telephone survey on libraries.

Later, in the spring, Cataloging joined with other Commission departments in preparing presentations and written material for the two-week school held at Marshall University. We also assisted in tours through the Commission departments for Junior High, Senior High and College groups.

Returning to more mundane activities, however, we attempted also during the year to hasten processing by pre-cataloging books from Baker and Taylor, only to find that half of the order was later cancelled--a disheartening occurrence.

Conversion of the standard IBM card shelf list to a detailed 3 x 5 standard catalog card was begun and Cataloging assisted, along with other departments, in the filling of the new shelf list cards in title order.

Changes that occurred in the cataloging total reflect the fact that no titles cataloged had pre-existing shelf list cards. But, with the finish of the fiscal year, any backlog of titles was also finished. The reference backlog of titles that had existed for two years was also finished. So, we are keeping up.

#### **INTERLIBRARY LOAN DIVISION**

The Interlibrary Loan Division flourished this year, 1977-1978, doing a larger volume of business than last year, even though many libraries are now dealing directly with each other rather than through the Commission. Direct requesting cut the number received by teletype by a thousand, but the number received by phone continued to rise. We received a total of 11,644 requests--10,376 by telephone recorder and 1,268 by teletype. Of this total, we were unable to fill 1,852, which total includes: NILS (sometimes after trying several locations); books too new; and requests we were unable to verify because of insufficient information from the originator or (in some cases) which had not been cataloged by the Library of Congress. Only about one out of eleven requests was unfilled.

We are pleased with the usefulness of the West Virginia Union Catalog on fiche--our "Catfiche"--along with the bimonthly cumulative updates from Auto-Graphics. These surely give libraries a much broader picture of holdings throughout the state, and the direct borrowing and lending thus made available speeds up their transactions. It might be noted that libraries who follow the Interlibrary Loan "rules" and are prompt in returning borrowed materials are likely to receive the best service in return. It seems only fair "to treat others as we would be treated."

We have instituted a new procedure, asking network libraries to send us their monthly statistics of "Requests Received" and "Requests Made" (excluding out-of-state), which we then compile and send periodically to the libraries. This is purely voluntary, but as more libraries see the figures, we feel more may want to contribute. So far, with many blank spaces still unfilled, our sheets show that West Virginia has many libraries busily borrowing and lending, and that means that people are using books!

We pass out reminders on procedure to Interlibrary Loan personnel at various intervals, hoping that they are read and heeded, for they are meant to facilitate and speed the process. It is important that instructions are passed on to new personnel, emphasizing accuracy and completeness of information.

The I.L.L. section, along with the rest of the Commission, conducted exercised for the annual Library Skills Institute this Spring, when participants made trips here from Huntington for that purpose. Many people expressed considerable interest in seeing the Commission's facilities, and seemed to feel that they better understood the Interlibrary Loan procedures after visiting the Center. We hope that many more can visit and come to realize the services available to them.

#### **UNION CATALOG DIVISION**

The Update to the Union Catalog grew from 83,604 unique titles in July of 1977 to 169,732 titles in June of 1978, an increase of 86,128 titles. This brings the number of titles in West Virginia Union Catalog to 796,857 representing an estimated 3,500,000 volumes.

In September of this fiscal year, the contract with Auto-Graphics was changed to remove a restrictive clause limiting the number of lines of input per month to 30,000. The removal of this restrictive

clause cleared the way for us to eliminate the backlog of updates and to consider the input of two other massive files including the main holdings of libraries not included in the base "Catfiche" catalog. We began the conversion of the Commission libraries' author/title shelflist to full-entry text including LC card order numbers. We will begin input of those holdings as soon as each letter of the title-only shelflist is complete.

We made arrangements to input the WVLC Film Library holdings into the Union Catalog data bank. The 2,000 card entries of this library will be coded at input so that a COM catalog of its holdings can be spun off at request and also a paper printout generated for a book catalog.

A new expanded contract was written in May to provide even greater service next year for users of the Update. The new format will include a COM annual accumulation of full-text main entries with a title and subject index. There will be a supplemental bi-monthly cumulation of short entries with both title and subject indexes.

#### MICROFILMING DIVISION

During the past fiscal year, the Microfilming Division has continued its on-going projects with dedication. The bi-monthly "Catfiche" Updates, presently filming 28 microfiche, are duplicated and distributed to 72 libraries throughout the state. Another continuing project is the conversion of backfiles, transmittals, invoices, and catalog cards for the entire Technical Services Division and the Administrative Offices to reels of microfilm and to microfiche. The back-log of files is completely caught up, and current files are routinely filmed. A third responsibility of the Microfilming Division is a newer diversification; filming has begun of back issues and entire series of older periodicals for the Reference Department, in order to give them more room for new acquisitions. Finally, the 35mm microfilming of the Charleston Gazette and Daily Mail Newspapers has enabled 15 academic and public libraries in the state to purchase the microfilm at a considerable savings.

Other State Department libraries have begun to show interest in our rapidly expanding microfilming capabilities. One hopes to relieve their cramped file cabinets and shelving. Another needs delicate old newspapers and documents (those too brittle to touch) permanently preserved for posterity in microform.

### WEST VIRGINIA UNION CATALOG DATA BANK

#### INPUT (Prepared by Non-WVLC Locations)

|   | Number of<br>Entries | OUTPUT<br>Com Union Catalog Update |         |                      |
|---|----------------------|------------------------------------|---------|----------------------|
|   |                      | ISSUE                              | TITLES  | GROWTH               |
| Concord College                               | 2,075                |                                    |         |                      |
| Craft Memorial Library                        | 865                  |                                    |         |                      |
| Marshall University                           | 7,173                |                                    |         |                      |
| West Virginia State College                   | 1,998                |                                    |         |                      |
| Martinsburg Public                            | 3,007                |                                    |         |                      |
| Moundsville (City-County)                     | 1,930                |                                    |         |                      |
| West Virginia Tech                            | 2,687                |                                    |         |                      |
| Alpha Regional                                | 1,153                | June '77                           | 83,604  |                      |
| Shepherd College                              | 4,564                | Aug. '77                           | 99,100  | 15,496               |
| Union Carbide                                 | 417                  | Oct. '77                           | 107,537 | 8,437                |
|   |                      | Dec. '77                           | 124,500 | 16,963               |
| <b>TOTAL</b>                                  |                      | Feb. '78                           | 132,802 | 8,302                |
| Union Carbide                                 | 417                  | April '78                          | 148,917 | 16,115               |
| <b>INPUT (Prepared by WVLC)</b>               | <b>188,453</b>       | June '78                           | 169,732 | 20,815               |
| <b>TOTAL</b>                                  | <b>214,322</b>       |                                    |         | <b>86,128</b>        |
| <b>INPUT (Prepared by Non-WVLC Locations)</b> |                      |                                    |         | (Total Growth 77-78) |

## PROCESSING DEPARTMENT ANNUAL REPORT 1978 STATISTICS

|                                     |                     |
|-------------------------------------|---------------------|
| Volumes Processed                   | 39,249              |
| Volumes Withdrawn                   | 1,997               |
| Volumes Transferred                 | 543                 |
| Recordings                          | 2,569               |
| Cassettes                           | 631                 |
| Talking Books                       | 1,705               |
| Microfiche                          | 100                 |
| Filmstrips                          | 69                  |
| Microfilm                           | 711                 |
| Paperbacks                          | 16,346              |
| <b>TOTAL PROCESSED</b>              | <b>63,920</b>       |
| <b>Book Budgets All Departments</b> | <b>\$310,158.80</b> |
| 41,308 volumes ordered              |                     |

## CATALOGING STATISTICS BY TYPE OF MATERIAL USED TO LOCATE MAIN ENTRIES

|                                       |               |
|---------------------------------------|---------------|
| Original Fiction                      | 2,817         |
| Cataloging-In-Publication Fiction     | 370           |
| Special Requests                      | 505           |
| Marc Fiche and LPS Fiche              | 2,304         |
| American Book Publishing Record       | 515           |
| Original Non-Fiction                  | 2,838         |
| Cataloging-In-Publication Non-Fiction | 2,724         |
| Library of Congress Book Catalog      | 734           |
| <b>TOTAL ENTRIES</b>                  | <b>12,807</b> |

## INTERLIBRARY LOAN STATISTICS

July 1977 - June 1978

|   |               |
|---|---------------|
| Requests received by telephone recorder | 10,376        |
| Requests received by teletype           | 1,268         |
| <b>TOTAL</b>                            | <b>11,644</b> |
| Total filled in-state                   | 9,615         |
| Total filled out-of-state               | 177           |
| Total unable to fill                    | 1,852         |

## Hortenzia Rapking

A change in the organizational pattern of the Library of Congress this past fiscal year has the West Virginia Library Commission, Services for the Blind and Physically Handicapped being a Regional Library with the Library of Congress, National Library Service for the Blind and Physically Handicapped rather than the Division for the B/PH. LC/DBPH was the heading we were familiar with, now it will be LC/NLS/BPH. Changes occur constantly but whether they create progress or greater efficiency only time will tell. The title change has no effect on the program which is continuing as a free national library service, providing recorded and braille materials for blind and physically handicapped individuals and supported by state or regional libraries.

With copyright permission granted by authors and publishers, the Library of Congress annually selects and produces full-length books and magazines in braille and on recorded disc and cassette. These books and magazines are then distributed to the cooperating network of regional and sub-regional libraries that circulate them to eligible borrowers by postage-free mail. Network libraries also offer reference, reader's advisory and other services.

Special recognition was given to Alberta Hannum, West Virginia author by the Library of Congress this past year and all but one of her books has been produced by the Library of Congress.

Those libraries assisting with the program in West Virginia are five sub-regional libraries and they are located in the following areas:

Cabell County Public Library; James Nelson, Director; Services f/t Blind & Physically Handicapped; Gerry Waller, Coordinator

Kanawha County Public Library; Nick Winowich, Director; Services f/t Blind & Physically Handicapped; Jay Pauley, Coordinator

Morgantown Public Library; Elliott Horton, Director; Services f/t Blind & Physically Handicapped; Linda Johnson, Coordinator

Parkersburg & Wood County Library; Dorothy Muse, Director; Services f/t Blind & Physically Handicapped; Carla Bumgardner, Coordinator

West Virginia School for the Blind; Charles Boyer, Principal; Services f/t Blind & Physically Handicapped; Linda Mullens, Coordinator; Leslie Durst, Coordinator

Many regional libraries are expanding the basic program of reading services for the blind and physically handicapped and we have done this at the West Virginia Library Commission, Services for the Blind and Physically Handicapped.

Beyond the Library of Congress talking book program our expanded offerings include old radio shows, to relive yesterday before the advent of the tube; music to be enjoyed and to inspire one's soul, with a large Christmas selection both disc and cassette.

One of the most rewarding services that we started offering two years ago was making large print available on an individual basis or on a deposit basis with smaller public libraries.

The program has grown by leaps and bounds and at the present time we are offering 1,500 titles for our readers. We have standing orders with five different publishers and the format is both hard cover and soft cover. The titles are inspirational, current best sellers, fiction, non-fiction, how to books and a lesser collection of juvenile materials. This service is offered to all people becoming print handicapped on an individual basis, through their library or even nursing homes and senior citizen centers. We are very proud to the part we have played in promoting large print materials for readers in West Virginia.

We have continued funding the pilot project of radio reading services for the non-print reader. The station WVWC, located at West Virginia Wesleyan College, with volunteer student assistance and staff assistance produced the programming which reached the broadcast area of 100 to 150 mile radius of Buckhannon, West Virginia. The project includes the provision of radio receivers to blind and handicapped and materials for volunteer use to prepare programming.

As their community service project for 1978-79-80, the Junior Department, West Virginia Federation of Women's Clubs selected the West Virginia Library Commission, Services for the Blind and Physically Handicapped. We are looking forward to the assistance of the Junior Department to help provide radio reading service to the blind originating from the Commission. By the fall of 1979 we hope

to be originating statewide broadcasts for the print handicapped from our Charleston base in cooperation with West Virginia Public Broadcasting.

This fiscal year of 1977-1978, a new staff member, Kevin Sinclair, was hired to supervise the duplication of Library of Congress materials and also specialized materials for public library use. One of the specialized programs offered to public libraries was the PBS children's programming of a series titled - *The Spider's Web*, a collection of stories, timely, educational and yet entertaining; ghost stories for Halloween - some Disney materials - are all done professionally. The public libraries have these radio series to offer as special children's materials to their borrowers.

The Department also assisted in the provision of specialized materials for blind and physically handicapped readers by recording several issues of the periodical *Wild Wonderful West Virginia* when the regular volunteers were not able to get them read.

An aspect of the service which has not been reviewed too extensively in the past several years is the machine lending aspect. Larry Kennedy has been in charge of the operation and we offer this report as a matter of record to emphasize its value to the total service picture.

In fiscal year 1977-1978 the West Virginia Library Commission, Services for the Blind and Physically Handicapped, machine lending section handled in excess of 2,000 transactions involving talking book machines, cassette players, radios and accessories. We began the fiscal year with a severe shortage of cassette players and at mid-year experienced the usual talking book machine shortage.

Factors contributing to these shortages were in the case of cassette players: the Library of Congress' shift of emphasis from talking books to cassette books and the declaration of four cassette models as obsolete. As for talking book machines six models were declared obsolete and thus were no longer to be issued. Overall increases in new readers also affected supplies of both machines.

As a result, waiting lists were established for talking books and cassette machines, with priority being given to replacement machines for present readers and as Federal Law requires to Veterans. New applicants had to wait, in some cases, as long as three to four months.

When the new machines finally arrived (536 cassette players and 350 talking book machines) all requests were filled and an ample supply has been maintained since.

A complete inventory check is maintained with the Library of Congress and an on-site inspection is made annually by a representative from the Library of Congress.

"Meeting the unfulfilled human needs" is the byword for reader services to the non-print reader. Our toll-free Wats number 1-800-642-8674 provides readers free direct access to us. Calls range from the sublime to the ridiculous, i.e., "Please send me a Kurzweil Reading Machine, I want one!" (at a cost of \$50,000), to "Thank you for the talking books - thank you for the radio program, it diverts my attention and helps keep my sanity." "I don't worry about myself so much!" Sometimes panic comes over the telephone when a cassette machine decides to "have lunch" on a cassette, and we must dispell the fear of the new technology of the four track cassette and darkness gives way to light.

Another aspect of service is braille - the raised dot communication of the blind. Through contract for braille materials, The Philadelphia Free Library provides our braille readers their reading needs. We also act as the backup for the sub-regional libraries. We are their "archives" for older materials as well as their referral agency for those needs that cannot be met directly.

A highlight of the Division was hosting the Northern Regional Librarians Conference of the Library of Congress Northern Region. Regional libraries of Maine, New Hampshire, Vermont, Rhode Island, Connecticut, Massachusetts, New York, Pennsylvania, Delaware, New Jersey, West Virginia, Maryland and the District of Columbia comprise the Northern Region. Superb cooperation from the Division of Vocational Rehabilitation helped to give our visitors a new slant on West Virginia and its role in serving the handicapped as well as aiding state agencies. The food services provided a dinner here at the Cultural Center and lunch at the Rehabilitation Center which was amazing to the out-of-state librarians. A complete day was spent at the West Virginia Rehabilitation Center where discussion periods were held and a tour of the facility at Institute was provided.

A complete new cooperative venture for the Services for the Blind and Physically Handicapped was an intern program setup with West Virginia State College whereby students from the Social Studies Department were assigned to work with us to learn more about working with handicapped individ-

uals. Credits were earned based on the time spent with the Department and no less than six semester hours were earned individually by the two interns who worked with us. It was a rewarding experience for all concerned.

**WEST VIRGINIA  
LIBRARY COMMISSION**

**Services to the  
Blind & Physically  
Handicapped**

| Circulation                             |               | Registration              |            |
|---|---------------|---------------------------|------------|
| Talking Books                           | 23,341        | Adult                     | 937        |
| Cassette Books                          | 7,229         | Juvenile                  | 36         |
| Large Print Books                       | 3,829         | <b>TOTAL REGISTRATION</b> | <b>973</b> |
| Magazines                               | 7,931         | <b>Bound Volumes</b>      |            |
| Special requests &<br>Interlibrary Loan | 1,492         | Talking Books             | 36,932     |
| Philadelphia Free Library               | 230           | Cassette Books            | 19,290     |
| Music                                   | 1,164         | Large Print Books         | 2,665      |
| <b>TOTAL CIRCULATION</b>                | <b>45,216</b> |                           |            |

|  |              |  |       |
|--|--------------|--|-------|
| Total Talking Book Machines Sent               | 490          | <b>HIGH SPEED DUPLICATION</b>                                  |       |
| Total Cassette Player & Recorder Machines Sent | 719          | Cassette Books Repaired  | 541   |
| Radio Transactions                             | 20           | Phonograph Records Recorded on Cassette                        | 53    |
| <b>GRAND TOTAL</b>                             | <b>1,229</b> | Duplication for State Agencies                                 | 385   |
| New Machines & Accessories Received            | 934          | Magazines on Cassettes   | 560   |
|  |              | Spider's Web - Cassette Tapes (112 programs - 60 minutes long) | 1,568 |

**CABELL COUNTY  
PUBLIC LIBRARY**

James Nelson, Director  
Gerry Waller, Coordinator

| Circulation   |              | Registration              |            |
|---|--------------|---------------------------|------------|
| Talking Books   | 5,950        | Adult                     | 223        |
| Cassette Books  | 3,441        | Juvenile                  | 40         |
| <b>TOTAL CIRCULATION</b>  | <b>9,391</b> | <b>TOTAL REGISTRATION</b> | <b>263</b> |
| <b>BOUND VOLUMES — Talking Books - 3,391 — Cassette Books - 2,215</b> |              |                           |            |

**KANAWHA COUNTY  
PUBLIC LIBRARY**

Nich Winowich, Director  
Jay Pauley, Coordinator

| Circulation   |              | Registration              |            |
|---|--------------|---------------------------|------------|
| Talking Books   | 5,287        | Adult                     | 214        |
| Cassette Books  | 2,351        | Juvenile                  | 11         |
| <b>TOTAL CIRCULATION</b>  | <b>7,638</b> | <b>TOTAL REGISTRATION</b> | <b>225</b> |
| <b>BOUND VOLUMES — Talking Books - 4,054 — Cassette Books - 1,946</b> |              |                           |            |

**MORGANTOWN  
PUBLIC LIBRARY**

Elliott Horton, Director  
Linda Johnson,  
Coordinator

| Circulation   |              | Registration              |            |
|---|--------------|---------------------------|------------|
| Talking Books   | 2,924        | Adult                     | 166        |
| Cassette Books  | 1,682        | Juvenile                  | 13         |
| <b>TOTAL CIRCULATION</b>  | <b>4,606</b> | <b>TOTAL REGISTRATION</b> | <b>179</b> |
| <b>BOUND VOLUMES — Talking Books - 3,090 — Cassette Books - 1,926</b> |              |                           |            |

**PARKERSBURG AND  
WOOD COUNTY  
LIBRARY**

Dorothy Muse, Librarian  
Carla Bumgardner,  
Coordinator

| Circulation   |              | Registration              |            |
|---|--------------|---------------------------|------------|
| Talking Books   | 5,917        | Adult                     | 205        |
| Cassette Books  | 3,377        | Juvenile                  | 13         |
| <b>TOTAL CIRCULATION</b>  | <b>9,294</b> | <b>TOTAL REGISTRATION</b> | <b>218</b> |
| <b>BOUND VOLUMES — Talking Books - 3,215 — Cassette Books - 2,503</b> |              |                           |            |

**WEST VIRGINIA  
SCHOOL FOR THE  
BLIND**

Charles Boyer, Principal  
Linda Mullens,  
Coordinator  
Leslie Durst, Coordinator

| Circulation   |               | Registration              |             |
|---|---------------|---------------------------|-------------|
| Talking Books   | 2,658         | Adult                     | 207         |
| Cassette Books  | 1,664         | Juvenile                  | 37          |
| <b>TOTAL CIRCULATION</b>  | <b>4,322*</b> | <b>TOTAL REGISTRATION</b> | <b>244*</b> |
| <b>BOUND VOLUMES — Talking Books - 4,333 — Cassette Books - 1,676</b> |               |                           |             |

\* - These figures include School for the Blind enrollment - 90 students served only 9 months during the school year.

|                                    |               |                                     |              |
|------------------------------------|---------------|-------------------------------------|--------------|
| <b>GRAND<br/>TOTAL CIRCULATION</b> | <b>80,467</b> | <b>GRAND<br/>TOTAL REGISTRATION</b> | <b>2,102</b> |
|------------------------------------|---------------|-------------------------------------|--------------|

# Services to State Institutions

## Libby Stultz

|                                       |        |
|---------------------------------------|--------|
| BOOKS DEPOSITED THIS YEAR             | 17,732 |
| (Hardback & Paperback)                |        |
| RECORDINGS ADDED                      | 1,554  |
| MAGAZINE SUBSCRIPTIONS                | 955    |
| NEWSPAPER SUBSCRIPTIONS               | 300    |
| TOTAL HARDBOUND VOLUMES HELD IN STATE |        |
| INSTITUTIONS TO DATE                  | 40,987 |
| FILMS SHOWN DURING 1977-1978          | 1,687  |

During the past year, Services to State Institutions continued to expand library services to those confined in our state hospitals, schools, and correction centers.

Libraries with full-time librarians (Huntington, Spencer, Weston, Huttonsville, Industrial School for Boys, School for the Deaf, and School for the Blind) were more active than those without librarians. At these facilities, the library maintains an active role on its own and in support of the education, recreation, and physical therapy departments.

A great improvement has been seen in the importance of library services to the residents, staff, and administrators of state institutions having no full-time librarian. Administrators and staff have been receptive to and supportive of our services. At Pence Springs, Elkins Children's Home, Huntington State Hospital, Lakin State Hospital, Leckie Center, Colin Anderson Center, and Andrew S. Rowan Memorial Home, superintendents have offered new and better locations for the libraries. Also, they have assigned interested teachers, secretaries, and volunteer coordinators the extra duty of library responsibility. Renewed interest and reorganization of our materials in an effort to build an organized functional library is now underway at Leckie Center, Pence Springs, Greenbrier Center, Andrew Rowan, Colin Anderson and Moundsville.

Although Roney's Point, Barboursville State Hospital, and Guthrie Center closed this year and library service was terminated there, new service was opened to the three work release centers in the state at Charleston, Beckley, and Grafton. This was started with enthusiastic support of the centers and the Department of Corrections. We began with periodical subscriptions and paperback books on a revolving rack in a small corner. We were well received by the residents and are now starting into hardback books and the beginnings of a permanent collection.

The juvenile centers (Anthony, Davis, Leckie, West Virginia Industrial School for Boys and West Virginia Industrial School for Boys and West Virginia Industrial Home for Girls) have responded with enthusiasm to the read-along cassettes we sent this year. These consist of condensed classics with a cassette following the printed word. The joy of these sets is that in all five juvenile centers, non-readers are reading (and listening to) these classics and are now requesting more.

Film Services continues to be a popular service throughout the state institutions and we often receive compliments for the staff of the Film Services Department who provide this service for us.

Next year, Services to State Institutions plans to continue its work and improve its services. The greatest improvement will be the hiring of a full-time librarian at the West Virginia State Penitentiary at Moundsville.

### SPENCER STATE HOSPITAL • MS. CHRISTINE EARLES, LIBRARIAN

#### STATISTICS OF INTEREST

|                                 |        |
|---------------------------------|--------|
| Circulation: Annual Total Books | 4,619  |
| Attendance: Annual Total        | 14,208 |
| Hardbound Volumes               | 4,949  |

In October of 1978, Spencer State Hospital Library will celebrate its 10th birthday. This was the first institutional library opened by the West Virginia Library Commission.

During the past ten years, the library has shown that its an important part of the therapeutic community here. Many of the residents are assigned or allowed to make use of the library as part of their overall treatment plan. In addition, our books, records, newspapers, magazines and films reach every unit in the hospital. We also provide professional materials to the staff as well as certain special materials to meet the needs of different groups of residents. Social work and psychology

students are regularly assigned to the hospital for training, and we have professional materials that they make good use of. We also have nursing students who use our facilities.

From comments made by the residents, as well as from expressions by the medical staff, the library presents a non-threatening situation where residents can relax, read, or listen to music, or talk to their friends.

Our monthly circulation continues to increase at a steady pace every year just as it does in the public libraries throughout the state. I feel that this similarity indicates that the needs of the patients at the hospital are very similar to those of the general public and further establishes the need for good libraries in institutions.

The residents seem to be well aware that the library is to serve them and that we consider service to them as our primary job. The staff schedules days off so that they can keep the library open six days a week and on holidays. There is very little for patients to do at the hospital on Saturdays and holidays, so the library receives its maximum usage on those days. As a result, the residents show a great deal of interest in what is going on at the library. They always know when I am going to Charleston on my "shopping trip". They know that new books and records will be coming soon and they eagerly ask about the new items until they are available.

At the present time, I feel that the greatest need is for more space in order to enable us to enlarge our operation. I feel sure that something can be worked out as the administration has always proved more than cooperative in meeting our needs.

#### **WESTON STATE HOSPITAL • MS. SUE HAWKINBERRY, LIBRARIAN**

##### **STATISTICS OF INTEREST**

Circulation: Annual Total, Books ..... 4,842  
Attendance: Annual Total ..... 10,228  
Hardbound Volumes ..... 5,519

The library is truly "the place to go to get info". Our library at Weston is becoming more of a resource unit all the time. We reach every patient in the hospital in one way or another, if not by direct contact, then indirectly through the staff. The student nurses and psychology students who are assigned to individual patients frequent the library and partake of our services. More and more of the patients who utilize our services are being discharged from the hospital and I honestly feel that the library has shared in the rehabilitation and therapy of these individuals.

Even though the population is declining, the library maintains an important role in the life of those remaining and is thanked everyday by each individual who enters our doors. He may read a book, he may look at a newspaper, he may listen to a record, or he may talk to his friends and thereby escape the drudgery of the world of the institution ward for a short period of time.

The Adolescent Unit was closed at the hospital this year; therefore, we do not have any clients under 18 years of age. We will not be ordering any more juvenile materials, but will maintain the Juvenile Section that we now have. Some of the older people enjoy having these books read to them. A newly formed Learning Center will occupy the space left by the Adolescent Unit. We have already been approached by the director to make the library an important part of the unit's daily schedule.

This year, 1,192 books were added to our collection and we ran out of shelving space so additional shelves will be added this year. A total of 4,842 books and over 20,000 records were used or borrowed from the library. The attendance for the year was over 10,000.

We always look forward to the coming year with enthusiastic anticipation, just as the patients look forward to anything new we get in the library. Our only hope is that we will continue to enrich the lives of the residents of Weston State Hospital.

#### **HUNTINGTON STATE HOSPITAL • DONALD C. HANSEN, LIBRARIAN**

##### **STATISTICS OF INTEREST**

Circulation, Annual Total ..... 1,912  
Attendance, Annual Total ..... 6,259  
Hardbound Volumes ..... 2,975

The average population of the hospital increased slightly this past year due to the closing of Barboursville State Hospital.

During the past year the library has added 830 books and 34 recordings to its collection. Because of the lack of space for shelving the library in the past few months has had to weed its shelves of the less used books in order to make room for the newer volumes. A paperback book carousel was added during the year to accommodate the additional paperbacks we received.

In September, the library joined other departments in providing entertainment for the patients at the annual carnival. The library booth displayed covers of books and magazines available in the library. We also provided a selection of paperbacks for those who wished to check them out and all who visited the booth were given a bookmark saying "Love Your Library - It Loves You".

During the past year a study was made by several of the hospital librarians in the city concerning the feasibility of forming a library consortium. In May I was asked by the Hospital Superintendent to represent the hospital at a meeting at the Health Sciences Library at Marshall University to discuss this study. The Librarians and Administrators at this meeting decided to form a Consortium and the by-laws for the Huntington Health Sciences Library Consortium were formulated. In June the Hospital approved the by-laws and I was named the Hospital representative to the Consortium. At the present time there are seven member libraries.

In June I was advised that the Medical Library and the Patients Library would be combined and moved to larger quarters in the central part of the hospital. It is hoped that this move will take place shortly after the start of the new fiscal year. The move will provide more space for the library and will give us a better location as it will be much closer to the center of activities at the hospital.

**HUTTONSVILLE CORRECTIONAL CENTER • WESLEY DUNCAN, LIBRARIAN**

**STATISTICS OF INTEREST**

Circulation, Annual Total: Books ..... 13,053  
Attendance, Annual Total ..... 55,322  
Hardbound Volumes ..... 3,091

The library at Huttonsville Correctional Center remains a center of learning and activity. As in the past, the library makes a concentrated effort to support the programs of the education and recreation departments and to be an integral part of the institution by providing books, music, and films for various programs. At present, I am working as a library consultant with the Education Department to suggest films and filmstrips to be stocked in the Corrections Audio-Visual Library.

The library tries to listen to the reading requests of the inmates and to select books and materials accordingly when this is possible. This year 278 hardback books, 537 paperback books and 35 records were added to the collection. Also, 141 films were shown through the cooperation of the West Virginia Library Commission's Film Services Department.

Additional services include the providing of a copy machine to the residents, booktruck service to the locked unit, interlibrary loan so books not available in the library can be requested from other libraries in the state, and photocopy service of court cases provided through the cooperative efforts of the West Virginia Library Commission and the Law Library.

Next year, in addition to continuing these programs, I hope to provide films for the children of inmates who come to visit during the holiday season.

**WEST VIRGINIA INDUSTRIAL SCHOOL FOR BOYS • MS. SANDRA STEMPLER, LIBRARIAN**

**STATISTICS OF INTEREST**

Circulation, Annual Total: Books ..... 2,522  
Attendance, Annual Total ..... 11,354  
Hardbound Volumes ..... 1,705

The West Virginia Industrial School for Boys with the cooperation of the West Virginia Library Commission has progressed at a rapid rate in the past three years. During these years, numerous accomplishments have been made. The physical appearance of the library has been updated to include carpeting, air-conditioning, and bright yellow shelving.

West Virginia Industrial School for Boys subscribed to forty-seven magazines and thirty-eight

newspapers during the past year. The newspapers are from the boys hometowns. The stereo is a real plus for the library. We have 282 albums, these include mostly popular music, with a small number of country and classical.

The books most in demand this year were the Read-Along-Cassettes. These books are classics. The boys enjoy listening to the read-along tapes and following the printed words. Non-readers are being exposed to the classics in this manner and are enthusiastically asking for more.

The resident population has dropped during the past year, but circulation has increased. The paperback collection is read with great enthusiasm. We have 1,800 paperbacks.

This year we expanded services to the lock-up cottage. On an average week the boys in lock-up receive 25 books.

In addition to those in the permanent collection, the West Virginia Library Commission also supplies us with books through interlibrary loan.

The Social Issues Resource Series, which consist of magazine articles dealing with one subject, has been used to a great extent. Many students use this reference material for their reports.

**WEST VIRGINIA SCHOOL FOR THE DEAF • MS. NORMA F. CZERNICKI, LIBRARIAN**

**STATISTICS OF INTEREST**

Circulation, Annual Total: Books ..... 2,810  
Attendance, Annual Total: ..... 2,256  
Hardbound Volumes ..... 7,000

We are pleased to see an increase in the circulation this year. The library at the West Virginia School for the Deaf has 7,000 bound volumes. We receive 52 magazine subscriptions and two newspapers. The library has 738 circulating and reference books on deafness. It is believed to be the largest of its type in the state.

The library is open from 8:30 - 3:00 daily. It is closed during the summer and school holidays.

The librarian serves 178 deaf students and 258 employees for the entire school. Occasionally blind students use the library. During the past year, 433 books were cataloged and processed by the librarian. Not all of these books were new. Some were already on the shelves uncataloged. 188 paperback books were also prepared for circulation.

We are pleased to receive 383 books and 237 paperbacks from the West Virginia Library Commission. The books were cataloged and processed and catalog cards were sent to us with each title. This saved the librarian much time.

The reading level of deaf children is from 1.0 - 5.0. This is true of all schools for the deaf, not just West Virginia School for the Deaf, so the librarian must select materials of high interest and low vocabulary.

This year work was done on a mounted picture file; and a clipping file on deafness was laminated. Both files were assigned subject headings.

We received Library Intelligence Agency (LIA) certificates and booklets from the West Virginia Library Commission. To become a member of LIA, the students read and reported on 15 books. We had thirteen students who completed this reading program. Besides the certificaes and pin with LIA on it, the librarian gave each student a few dollars. Each student was also fingerprinted so as to become a LIA agent.

# VIDEO SERVICES

## John Calvert

The West Virginia Library Commission Video Services Division in its first full year of production embarked upon a vigorous creative effort that culminated in the full range production and completion of some 76 video tape presentations encompassing everything from library story hours for pre-schoolers to a 13 show series on West Virginia History for students and independent learners.

Our initial thrust was aimed at the young library patron with a series of story hour tapes containing 30 individual stories and several poems for pre-school children and five half-hour programs featuring puppet shows and animals from the Sunrise Children's Museum in Charleston. Complementing the shows for the very young are two programs for grade school age children. These shows offer a look at the Forest Ranger and the Paramedic. The purpose of the shows is to provide an exciting visual learning experience to generate an interest in pursuing these fields as a vocation.

Preserving our States rich heritage and culture thus enabling it to be shared with library users from the state and nation is a major activity of the Video Services. With this in mind the division produced a 13 show series known as "Heritage Trunk". The Department of Culture & History along with the Department of Education assisted in this series for eighth grade West Virginia History students which accompanies the Heritage Trunk Program for all 55 counties school systems. Video Services provided complete production and technical expertise as well as remote and studio facilities. The initial distribution of this series will be to county school systems, however copies will be sent to the Smithsonian Institution and to other state and local agencies around the county in an effort to create an exchange network for local, historical and cultural materials nationwide. For the past two summers the video division has preserved on 23 individual tapes the highly successful Vandalla Gathering held at the Science & Cultural Center and Capitol Complex. Each year the state's best musicians, poets, and craftspersons gather here for the event.

Preserving in audio visual format the efforts of the states literary artists is another activity of our section. Having author in residence, Davis Grubb touring the state provided us with the opportunity to capture his unique personality both in the studio and at his childhood home of Moundsville. The result was 7 tapes rich with the insights and reminiscences of one of West Virginia's most celebrated authors.

In a continuing spirit of cooperation, Video Services has assisted WSWP-TV Beckley in their annual legislative production of "Capitol Beat" by originating a one-half hour show a week from our studio and acting as on line distribution center to WWVU-TV and WMUL-TV five nights a week.

To provide information to statewide viewers beyond Charleston and Huntington of Governor Rockefeller's new releases, our division made available to the Governor's press office studio time, production time, video tape and subsequent distribution of the news releases to one Ohio TV station and seven West Virginia TV stations that would otherwise not have access to this material.

The Tax Department, the Department of Natural Resources and the Department of Vocational Rehabilitation have also been able to disseminate information for the benefit of citizens through the production efforts of our section. Two 60-second spots will go on the around the state after the first of January 1, 1979 to inform the citizens of some hints and facts pertaining to the completion of their state income tax forms. At the same time plans for several 30-minute tape presentations dealing indepth with tax forms were made for the next tax year.

Making full use of our remote capabilities we were able to capture the beauty of the autumn leaves and the excitement of a tram ride at Pipestem State Park as part of an information series. A similar travel program featured a multi-seasonal production effort necessary to fully reveal the year 'round splendor of Canaan Valley State Park.

Working closely with the Department of Vocational Rehabilitation's audio-visual staff the Video Services Division took the remote cameras on location to the Vocational Rehabilitation Center at Institute for the taping of our show on this highly celebrated division of state government. The many phases of the rehabilitation effort are explored in this presentation and are related to us by a staff member who was himself a recipient of vocational rehabilitation following a disabling automobile accident.

This year marked the first phase of video hardware and software distribution to some of the state's libraries. Twenty-four libraries were granted funds for the purchase of video tape players, TV sets,

and Audio-Video stands. Each library also received twenty-five video tape programs produced by the Video Division. A ten show series on food preservation produced by WSWP-TV Beckley is also made available to these libraries. This series was acquired by the Video Division for libraries through a trade agreement for work done by our section on the "Capitol Beat" series.

The further development of a library's ability to provide many kinds of information is the reason for the production of our "Hometown, WV" series. This series consists of six shows at present, each one offering a tour of a town's past, present and future. These shows offer a library patron the singular opportunity of visiting other cities and towns in the state by merely checking out a video-cassette and relaxing in the warm library surroundings to enjoy perhaps Romney, (a slice in the life in...) another hometown in West Virginia...

The response to these efforts have been highly favorable as video supplements traditional print in libraries with visual information and programs. The role of the video in libraries is expanding each day with new programming and production ideas being expressed to us by those libraries involved in the program. The Video Services Division is sensitive to the needs in libraries that video can fulfill. Therefore, we have channeled all our energies to the success of this visual tool to enhance library services to the citizens of our state.

# Film Services

Although Film Services was named **Rookie of the Year** last season, this section was not content with **winning** and resting on its laurels. It's nice **being on top**, but to remain there required us to be **on the run** constantly and to **hustle from start to finish**.

The **first Impact** of the year was the acquisition of another **automatic film inspection unit** to join the one that was currently **overworked**. These **magic machines** tell **no lies** when it comes to evaluating film damage. The **time-saving performance** of this equipment makes it worth its weight in **gold**. Also, if you damage a film, **we'll only charge you for the parts**, and do not make a profit.

The volume of services increased two-fold as indicated in the graphs. During that same time, our staff decreased from five to four. For us to maintain this high level of service with a decrease in staff prompted many to say **It couldn't be done** and that there wasn't a **ghost of a chance**. But in the **tradition** of the Film Services Section, combined with a few changes and a new work cycle, the line was held. Film cleaning and advanced film bookings took a back seat, but all films were delivered on time.

Our **Journey Into summer** got under way with an **experimental film program** in conjunction with the Department of Culture and History. Some of our top feature films were shown in the evenings to residents of **the valley** and visitors from across the state and nation. **Posters** and mail-outs were completed to introduce our new acquisitions such **Roots** and the **Harold Lloyd** series, and our classic **King Kong, Citizen Kane, Wuthering Heights**, and others. The program was such **hot stuff** that we hope the **choice** will be made for a **return engagement** next summer.

During the year we maintained good **relations** with our **neighbors** in state government. In addition to the summer film program with Culture and History, our preview facilities were utilized for **matinee** and noontime screenings, and our equipment was made available to state workers who wanted to view a film in connection with their work.

The words for film acquisitions were **buy, buy**. Once again, we were successful in obtaining many new **prints** for addition to the film collection. Since purchasing films is **cheaper by the dozen**, we were able to combine our orders and **count** our savings in the form of bonus prints with this volume purchasing plan. The quality of films, however, was not sacrificed by this buying arrangement. On the contrary, we made major collection advances in the areas of films for children and teenagers.

Due to the increase in volume of films being mailed, we would occasionally deplete our supply of mailing containers. This shortage did not hinder our efforts to get a film to its destination on time. On the contrary, we would use a **box, tape, a scrap of paper and a piece of string**, or whatever was necessary to conform to postal regulations.

A highlight of the year was the return of a film that had "disappeared" for over fifteen months. After a few months, we assumed that this film, **Season of Fire**, had found a **home away from home** and that we would have to **say goodbye** forever. When the film mysteriously returned, we rolled out **the red carpet** and placed it back in its natural **habitat** on the shelves among our other films.

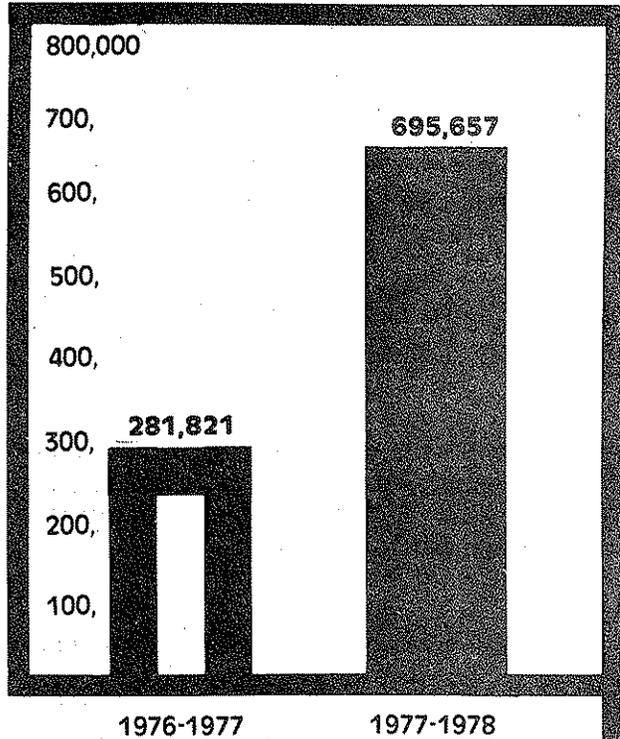
On December 5 and 6, a film programming workshop was held at the Commission for public librarians who work with the film program in their own communities. Planning effective programs was the major topic, however time was spent to allow for a general discussion of the program. At that **point**, we realized that we had seen an **evolution** in the program. **The end of one era, the beginning**, had ended, and the **creation** of another era, program development, had arrived. We could see that **understanding movies** and how to use the documentary and social issue film should replace the heavy reliance on trite and popular titles. In addition to entertainment, public awareness and education should also be seen as goals of the program. There are many **ways of seeing** a particular film, but with the help of the librarian, a greater understanding can be had of many complex social issues such as **sex and violence, child abuse, wife beating, gay liberation, dying** and aging to name only a few.

Again this year, Film Services participated in the Marshall Institute for training librarians about our service. Students in Huntington were instructed in how to use our service and how to improve the

percentage of requests that could be filled. While the film librarian was in N.Y., N.Y. attending the American Film Festival Conference, Claudia Blackburn made a solo effort to run the show and to teach librarians about our service. As an offshoot of the Marshall Institute, a few of the local librarians were allowed to work in Film Services for a few days. We may have had them going in circles, but they left Charleston with a greater appreciation of what it takes to provide our caliber of service.

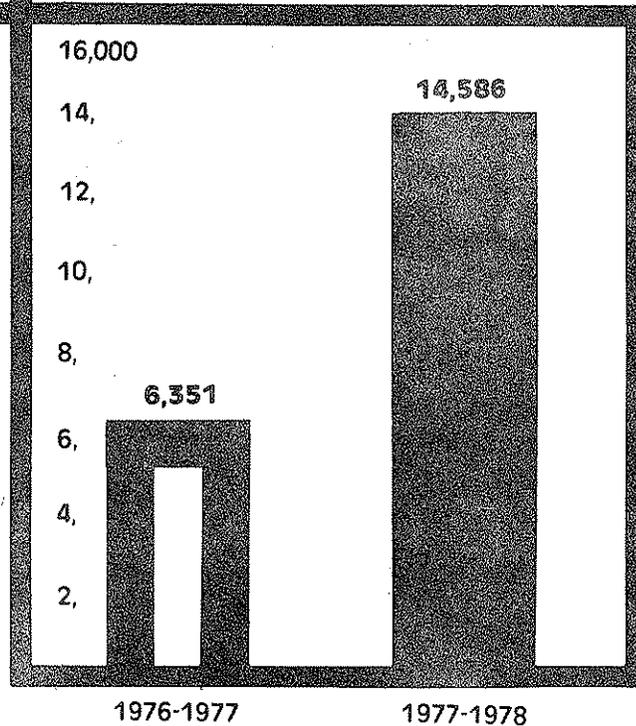
There have been times when this place has been like a zoo or a three-ring circus or a carnival, but our service has always come first. Providing libraries with the best movies today has been our goal and will be our goal in the year to come...and that's no bull.

**NOTE:** All words in bold type are titles of films in the West Virginia Library Commission Film Services' collection.



**NUMBER OF VIEWERS WHO HAVE SEEN REELS OF FILM PROVIDED BY FILM SERVICES**

**NUMBER OF REELS OF FILM SENT TO LIBRARIES FOR SHOWINGS FROM FILM SERVICES**



## **Exposure!**

This year has been one of transition. Carol Bryan, in leaving the Commission and turning over the Department to the new head, David Martin, continued the award winning programs for which the Department has become known.

The unorthodox Exposure! staff turned Marshall University into a baseball diamond (on paper!) pulling librarians from several states for WVLC's 5th annual 2-week Library Skills Course which finished up with a tour of duty at the Library Commission.

Two summer reading programs were again offered to the libraries; each designed for different age groups. Star Wise recruited thousands of 4th-8th graders to embark on space missions with planet entry passes imprinted with the "Star Wise" Slogan. The younger children joined the Greatest Ape, combining reading assignments with a huge connect the dot "Ape" poster.

In the meantime, 121 libraries out of 142 availed themselves of our services. Seven new logos were devised along with 20 reorders of stationery previously designed by us; 32 brochures and fliers were produced; 21 book mark orders were filled; twenty-four posters were created; two full-length books and two booklets were published; four major campaigns and five grand openings were prepared. 7 certificates; 2 newspaper ads; 4 newsletters; 7 button designs; and 5 business cards were created for a total of 481 print jobs. Along with all this, our photographic services went out across the state covering special events and presenting multi-media shows.

Our 5th year found us no longer a unique department among libraries with more competition coming from similar departments around the country. We now must spend more time in improving our technical capabilities in order to retain our unprecedented award winning reputation. This year we were rewarded with four new honors to add to our wall. We received the Laureate Award for excellence in business communications from the West Virginia Communicators; the Library Public Relations Council Award for Greenbrier County Library Stationery, the In-Plant Printer Creative Printing Award and impressively our fourth consecutive John Cotton Dana Award for Library Public Relations.